06 March 2023

# GENERAL ASSEMBLY MEETING

NRs & Proxies: Please collect your NCB folder with national voting card & materials.

Start Time: 9.15 sharp

## **OPENING & WELCOME**

- Asking QUESTIONS during the GAM <</p>
- If you are in the Room Please raise your hand.

  Note microphones and earpieces!
- If you have joined by Zoom Please use the "chat" window.

  Write your NATION NAME in the Zoom chat.

Questions are possible after agenda items and also at the end of the GAM.



## **OPENING & WELCOME**

- ► Roll Call of NCB Nations & Voting ◀ ◀
- Roll Call: NCB Nation, NR (or proxy) present today: Answer: 'present' (or 'here')
- Voting to approve the minutes from the previous GAM: Answer: 'yes' 'no' 'abstain'

SERBIA proposes a correction to the attendance records in the 10 November GAM Minutes.

SERBIA was mistakenly listed as absent, but they were PRESENT in the GAM on 10 November 2022.

- → Do you agree to the minutes from the 10.11.22 General Assembly Meeting, with the proposed correction above?
- If you have joined by Zoom same procedure, but without NCB folder, national voting card & materials.



#### We will have several votes today in the 06 March 2023 NCB General Assembly Meeting:

- (1) NCB proposed budget for 2023
- (2) NCB Statutes
- (3) NCB Internal Regulations
- (4) 2023 NCB Board

#### This will be done carefully, for each topic, to make sure we record every vote correctly!

♦ Motion + 2<sup>nd</sup> Motion from the NRs

- Voting by ballot in the room
- Voting verbally online

## **FUNDING APPLICATION 2023**

- Outgoing Charity Team Leader, Monica Fornari.
- The 2023 NATO Charity Bazaar Application Process opens on Saturday 1 April.
- Information on the Selection Process avaliable at: https://www.natocharitybazaar.org
- The Application Form and Guidelines 2023 (in English) will be available for download.
- Deadline for receipt of completed applications is 1 May 2023 at 12h00(noon) Central European Time (CET).
   This date also applies to any supporting documentation.





## Monica Fornari Charity Team Leader

Any comments or questions?

You are always welcome to write to:

charity@natocharitybazaar.org

- with any questions related to the charity selection proces

## **MEMBERSHIP**

Mette Østergaard Pedersen is stepping down from the position of NCB Membership Coordinator.

▼ MANY THANKS to Mette for helping the NCB over the last year! ▼

If you know of anyone who would like to join the NCB Board as Membership Coordinator, please contact any NCB Board Member, or write to:

president@natocharitybazaar.org



## MEMBERSHIP FORMS

### In case you are leaving the NCB:

→ don't forget to tell the Membership Coordinator!
The only way we know you are leaving, is if you tell us by sending a Membership Form to indicate that you will no longer be part of the NCB.

Membership Forms for all **departing and new** NRs, ANRs, 2nd ANRs must be sent to: <a href="mailto:membership@natocharitybazaar.org">membership@natocharitybazaar.org</a>

► It is important to finish a "Handover-Takeover" with your successor and team members — thank you!



## **FAREWELLS**

#### **Canada**

> ANR – Christine Therriault

#### **Estonia**

> ANR – Tuulika Sooväli-Rosin

#### **Kazakhstan**

➤ 2<sup>nd</sup> ANR – Ruslan Seidalin

#### **Latvia**

> ANR – Everita Usacka

#### Slovenia

ANR – Majda Zupan

#### **Spain**

➤ 2<sup>nd</sup> ANR – Alicia Martinez

#### **Türkiye**

- ANR Hamdi Demirel
- ➢ 2<sup>nd</sup> ANR Görkem Durak

## WELCOMES

#### **Armenia**

➤ 2<sup>nd</sup> ANR – Nelly Melik-Shahnazaryan

#### **Bosnia and Herzegovina**

➤ NR – Alma Tuzlić

#### **Estonia**

➤ ANR – Gerly Jostov

#### **Kazakhstan**

➤ NR – Almas Nurgaliyev

#### <u>Sweden</u>

➤ ANR – Sophia Nevalainen

#### <u>Türkiye</u>

- ➤ NR Sema Kahya
- > ANR Gokhan Demikaran
- 2<sup>nd</sup> ANR Fazli Hiresoğlu

## NATIONAL EMAILS

#### Creating a generic email account will:

- Facilitate handovers/takeovers within your national team
- Centralise information
- Enhance coordination
- Streamline point of contact

# **EXAMPLES OF NATIONAL EMAILS**

- bazar.otan.esp@hotmail.com
- charitybazaarpt@gmail.
   com
- dnkncbteam@gmail.com



## **NCB Distribution List**

### The NCB needs to have permission to disclose names/e-mails of members

- Sharing NCB contact information helps everyone inside the NCB
  - <u>Proposal</u>: Names + emails
- It will require 100% agreement between all members
- We will update the 2023 NCB Membership Form to reflect this sharing
- Target = JUNE 2023
  - Target date for requesting agreement to share names + email addresses, (to be used only for NCB purposes)



# Serge Devynck *Treasurer*

# Financial Report and Budget 2022 - 2023



## **NCB Contribution 2022**

Serge Devynck *Treasurer* 

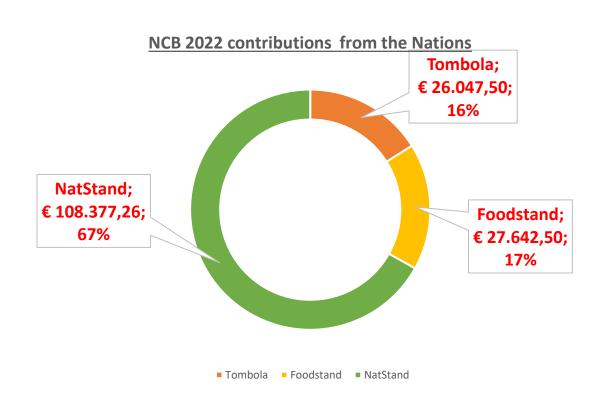
Belgian Charities 29.894€





## Where Did the Money Come From?

## Serge Devynck *Treasurer*







## Financial audit 2023-2024

# Serge Devynck *Treasurer*

- ► The board is obliged to submit annually the accounts of the previous financial year as well as the budgetary previsions for the next financial year to the approval of the general assembly. Il est tenu de soumettre tous les ans à l'approbation de l'assemblée générale le compte de l'exercice écoulé et les prévisions budgétaires pour le prochain exercice.
- ► A regular accounting of income and expenses is kept up to date and, eventually also an inventory. Il est tenu au jour le jour une comptabilité-deniers par recettes et par dépenses et, s'il y a lieu, une comptabilité-matières.
- ▶ A board of two accountants, who can be re-elected, is appointed every year by the general assembly. It is commissioned to check once a year the accuracy of the accounting of the Association and to report its conclusions to the general assembly. Un collège de deux vérificateurs, rééligible, est désigné annuellement par l'assemblée générale. Il est chargé de vérifier une fois l'an l'exactitude de la comptabilité de l'association et de faire rapport à l'assemblée.

#### 2023-2024:

- Two members, a full member (NR) or an associate member (only ANR or 2nd ANR).
- If you like to candidate for this, please e-mail the Treasurer.



# **Financial review**

# Serge Devynck *Treasurer*

Overal financial breakdown 2022-2023					
Outgooing			Income		
Marchandises et services		Cotisations			- €
Rémunérations		- € Dons et legs			- €
Services et biens divers		- € Subsides			- €
Autre dépenses		180.811 € Autres recettes			179.917 €
Dépenses administratives	-€	Contributions Nationales		162.067 €	
Organisations caritatives belges	29.894 €	- € Sponsors		6.400 €	
Organisations caritatives Internationales	150.917€	- € Marchandises et événements		11.450 €	
Organisations caritatives d'urgence	-€	Intérêts bancaires		- €	
		Remboursements		- €	
Total des dépenses		180.811 € Total des recettes			179.917 €
		Solde: -894 €			



# Budget 2023 (28/02/2023)

# Serge Devynck *Treasurer*

Nato Charity Bazaar ASBL n. entreprise: 874 358 592

Siège social: Jules Lagaelaan 13a, 1933 STERREBEEK, Belgique

#### 2023 Budget:

Le Trésorièr a proposé le budget 2023 et l'Assemblée Générale l'a approuvé à l'unanimité.

Dépenses Administratives: 1500 € (Les coûts d'organisation d'événements et les frais bancaires )

Transferts aux Organisations caritatives: 210.000€ (goal)

Le Trésorièr, Serge Devynck



# VOTE: Budget 2023

Serge Devynck *Treasurer* 

- Motion from an NR to vote to approve the proposed NCB Budget 2023
- □ 2<sup>nd</sup> Motion from another NR to vote to approve the proposed NCB Budget 2023

**Please VOTE** to accept/approve the proposed 2023 NCB Budget, as described by the NCB Treasurer in the previous slide:

- Admin Expenses / Dépenses Administratives: 1500 €
- Fundraising Goal / Transferts aux Organisations caritatives: 210.000€ (goal)

YES - NO - ABSTAIN

NRs and Proxies in the room: please mark your voting sheet / ballot inside your NCB folder NRs and Proxies on Zoom: you will be asked to announce your vote verbally

## Financial auditors

# Serge Devynck *Treasurer*

## Thank you to the NCB financial auditors 2023:

Two members, a full member (NR) or an associate member (only ANR or 2nd ANR), must verify the original bank statements together with the Treasurer before each Annual/Statutory General Assembly Meeting.

Mrs. Katja SEPPÄ (FIN)
and
Mr. Alessandro PASQUALE(ITA)

## Financial update (as is on Feb 28th 2023)

Serge Devynck *Treasurer* 

**Primary Account:** 6.746,60€

Cash: 215,04€

Cash: 154\$



## NCB Financial matters & banking

# Serge Devynck *Treasurer*

# Should you have any questions, please don't hesitate to contact the Treasurer

Serge Devynck- Treasurer

by e-mail at <a href="mailto:treasurer@natocharitybazaar.org">treasurer@natocharitybazaar.org</a>



## **NCB** Statutes

 A copy of the NCB Statutes was sent to all NCB Members on Saturday 25 February, 2023 through Postmaster, for review.

#### • The ONLY changes were:

update to the year listed in the document (2020 changed to 2023).



## **VOTE: NCB Statutes**

2<sup>nd</sup> Motion from another NR to vote to approve the date change in the NCB Statutes 2023

**Please VOTE** to accept/approve the proposed 2023 NCB Statutes, <u>including the change of year from "2020" to "2023"</u> as described in the previous slide.

YES - NO - ABSTAIN

NRs and Proxies in the room: please mark your voting sheet / ballot inside your NCB folder NRs and Proxies on Zoom: you will be asked to announce your vote verbally

# **NCB** Internal Regulations

- A copy of the NCB Internal Regulations was sent to all NCB Members on Saturday 25 February, 2023 through Postmaster, for review.
- The ONLY changes were:
- updates to the years listed in the document
  - 2020 changed to 2023
  - years updated to 2024, 2025 & 2026 inside Article 8, page 4 to reflect the number of years between applications, from our current year of 2023.
- ASBL registration address updated to Jules Lagaelaan 13, 1933 Sterrebeek

# **VOTE: NCB Internal Regulations**

- Motion from an NR to vote to approve the changes in the NCB Internal Regulations 2023
- 2nd Motion from another NR to vote to approve the changes in the NCB Internal Regulations 2023

**Please VOTE** to accept/approve the proposed 2023 NCB Internal Regulations, including the changes as described in the previous slide:

- updating the year "2020" to "2023" and also the years "2024" "2025" and "2026"
- updating the ASBL registration address to: Jules Lagaelaan 13a, 1933 Sterrebeek

YES - NO - ABSTAIN

NRs and Proxies in the room: please mark your voting sheet / ballot inside your NCB folder NRs and Proxies on Zoom: you will be asked to announce your vote verbally



# Tanya Borchert President

## **Farewell to leaving Board Members**



#### **Leaving NCB Board Members:**

- Charity Coordinator Monica Fornari
   (Monica will stay on the NCB Charities Team)
- Webmaster Lara Ronayne Casimiro
   (Lara will stay as NCB Sponsorship Coordinator)
- Tombola Coordinator Krisztina David-Bakos
   (Krisztina will stay on the NCB Charities Team)
- Membership Coordinator Mette Ø. Pedersen

## **Introduction to proposed 2023 NCB Board Members**

Tanya Borchert

President

(bios sent 24 February 2023 through Postmaster)



#### Irina Ilie

→ NCB Charity Team Leader / Coordinator



#### Justyna Balicka

→ NCB Webmaster



#### **Amy Pryhoda**

→ NCB International Charity Coordinator



#### Sabine Hahn

→ NCB Events Assistant / Bake Sales

## **Proposed 2023 NCB Board – 15 members**

- President, Tanya Borchert | president@natocharitybazaar.org
- Vice-President, Catharina Konow Johannessen | vice-president@natocharitybazaar.org
- Treasurer, Serge Devynck | <u>treasurer@natocharitybazaar.org</u>
- Secretary, Ilaria Carbone | secretary@natocharitybazaar.org
- Charity Team, Irina Ilie, Amy Pryhoda, Monica Fornari, Ashley Roche, Krisztina David-Bakos, Eleonora Colonna, Serge Devynck | charity@natocharitybazaar.org
- Bazaar Coordinator, Diana Defta | coordinator@natocharitybazaar.org
- Restaurant Team, Eleonora Colonna | restaurant@natocharitybazaar.org
- Tombola Coordinator, \_\_\_\_\_ | tombola@natocharitybazaar.org
- Sponsor Coordinator, Lara Ronayne Casimiro | sponsor@natocharitybazaar.org
- Webmaster, Justyna Balicka | web@natocharitybazaar.org
- Membership Coordinator, \_\_\_\_\_\_ membership@natocharitybazaar.org
- Guest Coordinator, Eleonora Colonna | guest-coordinator@natocharitybazaar.org
- Event Coordinator, Eirini Plokamaki | event@natocharitybazaar.org
- Event Assistant / Bake Sales, Sabine Hahn | event@natocharitybazaar.org



## **VOTE:** Proposed 2023 NCB Board – 15 members

Tanya Borchert

President

- Motion from an NR to vote to approve the proposed NCB Board 2023
- 2nd Motion from another NR to vote to approve the proposed NCB Board 2023

**Please VOTE** to accept/approve the proposed 2023 NCB Board of 15 members, as described in the previous slides.

YES - NO - ABSTAIN

NRs and Proxies in the room: please mark your voting sheet / ballot inside your NCB folder NRs and Proxies on Zoom: you will be asked to announce your vote verbally



## **News for NCB Members**

# Tanya Borchert President

#### Many NRs & ANRs will be moving between the spring, summer and fall of 2023!

We rely on you to help all your successors understand what the NCB does and how your NCB National Teams have been involved. However, there is a great deal of transition ahead in 2023. The NCB will create:

- Welcome Packets for each NCB National Team general NCB information
- these will be sent digitally through Postmaster
- we will also deliver ONE hardcopy to the MilDel or Mission of each NR

<u>General Information</u> = What is the NCB? + "FAQ" + all NCB 2023 dates + NCB contact info

▶ If you have feedback about this project, please contact me at <a href="mailto:president@natocharitybazaar.org">president@natocharitybazaar.org</a>







## Prom – 80's Dance Party

## Tanya Borchert President



Proposal made to Executive Mgmt in January 2023:

Special fundraiser and
 "FUN-raiser" in support of the BE
 and INT charities – 10€ per person.

<u>Prom committee meeting</u>:

Mon 13 March, 2023 10:00 NATO Staff Center (restaurant area)

Simone Pamplin

NR - Canada

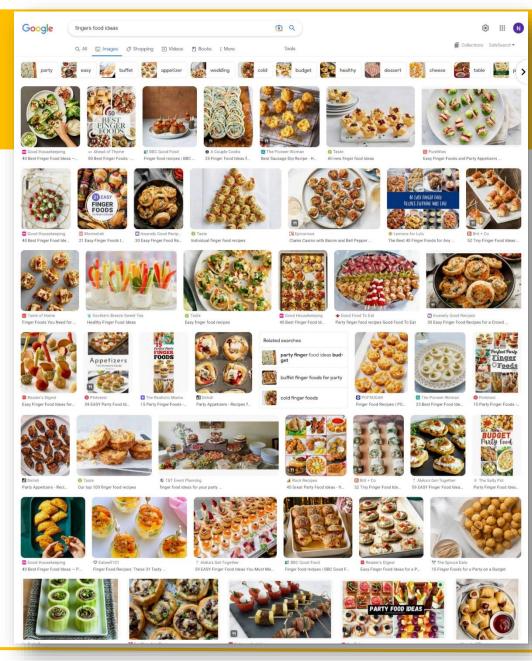
rspamplin@icloud.com



## **Snack Food**

We would like to ask each <u>participating</u> NCB National Team to contribute **one tray** of "finger foods" to share – these are snacks, which are easy to eat and made ahead of time:

- cut vegetables and yogurt dip
- mini sandwiches
- fruit tray
- skewers of tomato and mozzarella
- mini sausage rolls
- stuffed grape leaves
- cheese & charcuterie trays
- chips and salsa
- google search: "finger food ideas"



# Tanya Borchert *President*



## **Drinks**

The NCB will provide water and a soft drink or fruit punch for 25 May.

► If there is an NCB National Team who would like to sell beer and/or wine from the bar during this Prom/80's Dance Party, please let us know!



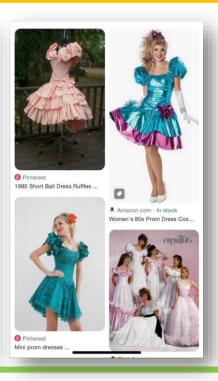
Tanya Borchert *President* 

## **Prom / 80's Dance Clothing**

## Tanya Borchert President







#### **Clothing Ideas**:

80's "Prom"Style: long dresses, short dresses, leggings (Flashdance), white t-shirt & Levis, polos shirts, headbands, sweatpants, one glove – anything! Neon Colors – Lace – Ruffles – Big Hair! See what you can find in the back of your closet and thrift stores!



## **Prom / 80's Dance Clothing**

## Tanya Borchert President



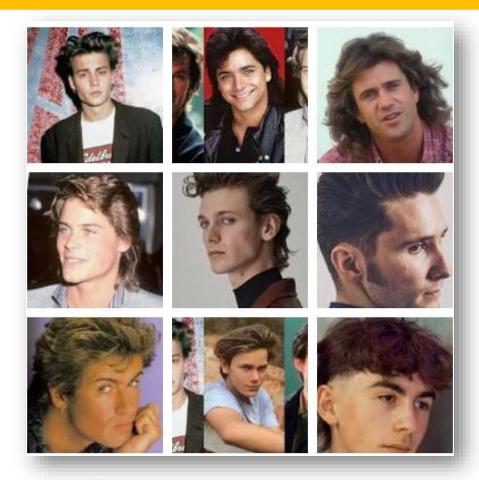






## Prom / 80's Hair

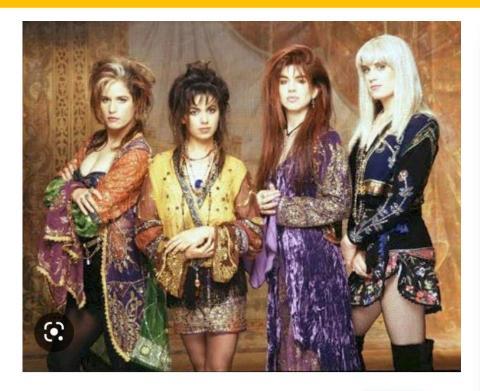
#### Tanya Borchert President





## Prom / 80's Hair

## Tanya Borchert President

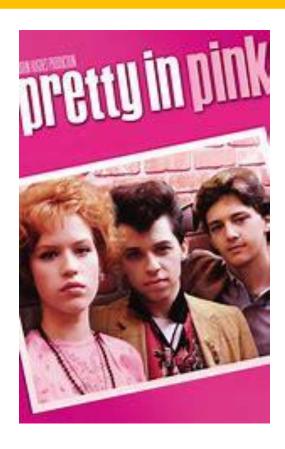


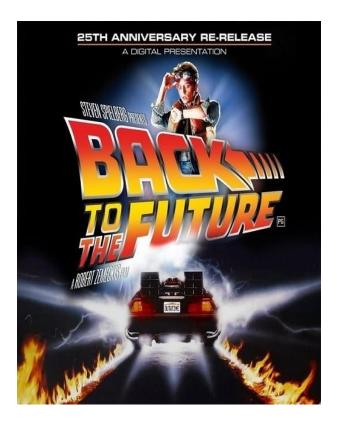
The Story Behind "Walk Like An Egyptian" By The Bangles

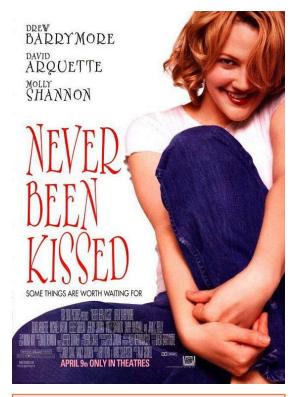
Visit



# Prom / 80's Movies for inspiration Tanya Borchert President

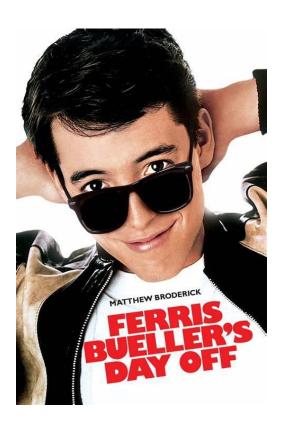


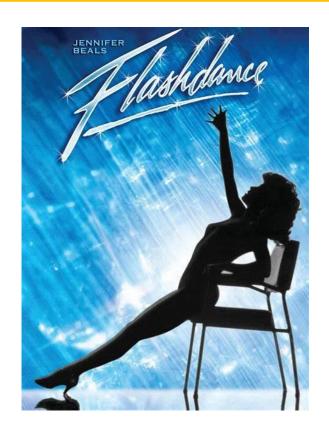




Never Been Kissed — \*1999\*
It is all about a high school Prom!

# Prom / 80's Movies for inspiration Tanya Borchert President

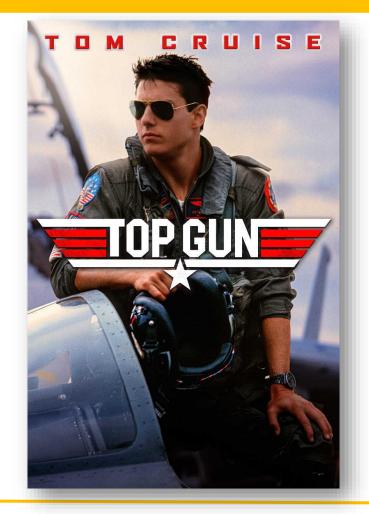






# Prom / 80's Movies for inspiration Tanya Borchert President

And because we are talking about iconic movies from the 80's, we should include this CLASSIC:



It has absolutely \*nothing\* to do with proms, dancing or high school.

#### **JOIN US!**

Prom committee meeting:

Monday 13 March, 2023 10:00 NATO Staff Center (restaurant area)

**Questions? Please contact:** 

Simone Pamplin
NR - Canada
<a href="mailto:rspamplin@icloud.com">rspamplin@icloud.com</a>



## Events 2023

### Eirini Plokamaki Event Coordinator

## Wishing Tree 2022







## Many thanks for the gifts









## Events 2023

### Eirini Plokamaki Event Coordinator

#### **Upcoming event**

March 21st: Spring Bake Sale in the Public Square & Manfred Wörner Building

- → Where? Under the stairwells by the PBR & at the cafeteria at MWB
- → donations instead of prices
- → contact event coordinator, if you would like to participate event@natocharitybazaar.org
- → cash and mobile pay will be available

Last year we managed to raise more than 3,5K EUR from Bake Sales



## Events 2023

### Eirini Plokamaki Event Coordinator

#### **LATVIA**

will host a Bake Sale of national products as an NCB fundraiser to celebrate the Day of Restoration of Independence of Latvia.

Join us to celebrate and taste homemade treats from the families of Latvian delegation

#### Tuesday May 2nd @11AM

Public Square, north side of the Press Briefing Room (under the stairs)



### THE NATO CHARITY BAZAAR 2023

### Diana Defta Bazaar Coordinator









**☐** We will start planning soon...

### **TOMBOLA**

Almost 12,000 tickets sold

 124 Prizes generously donated and distributed to the lucky winners

New record for tombola sales

Krisztina David-Bakos **Tombola Coordinator** 28.632,5 EUR

All comments and questions very welcome at <a href="mailto:tombola@natocharitybazaar.org">tombola@natocharitybazaar.org</a>

06 March 2023 www.natocharitybazaar.org 49

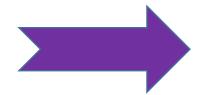
### **TOMBOLA**





Thank you so much for your participation, kindness, and support!





VACANT Board position: Tombola Coordinator

Please contact <a href="mailto:president@natocharitybazaar.org">president@natocharitybazaar.org</a>
if interested!



#### Krisztina David-Bakos Tombola Coordinator

#### Tombola is a large raffle & is part of the NCB every year

- We will ask you how many tickets you need around June
- Each Nation offers at least 2x prizes, by the end of the summer
  - Minimum 100 EUR each
  - Short description + image
- We sell tickets starting from autumn
- The raffle takes place during the Bazaar
- → it is never too early to start thinking about Tombola prizes!
- → more information at the next GAM, with any questions, please contact tombola@natocharitybazaar.org



### THE COOK BOOK

## Catharina Konow-Johannessen *Vice President*

- 29 nations, 58 recipes one amazing collection of international culinary delights
- Price per book: <del>15 €</del>, ONLY 10 € as of 2023
- We have around 300 Cook books left to sell, potentially 3000 € for fundraising
- How to buy it?
  - ✓ Lockers at NATO HQ
  - ✓ Agree a day (<u>vice-president@natocharitybazaar.org</u> or +4799292717) to meet at the Staff Centre for pick-up
  - ✓ Bake sales



For each and every purchase you have made – every purchase helps the Charity Projects 2023



### **Social Media**

#### NCB Social Media = FaceBook & Instagram

**Private** FaceBook group: used for reminders, notifications & news.

339 members

MATO Charity Bazaar ASBL

NATO Charity Bazaar ASBL

Private group

Joined Invite Members Search More

Write something...

**Public** FaceBook page: used for publishing news to the public; \*anyone\* can follow this page

1,024 followers



Instagram: used for publishing news & photos

75 followers



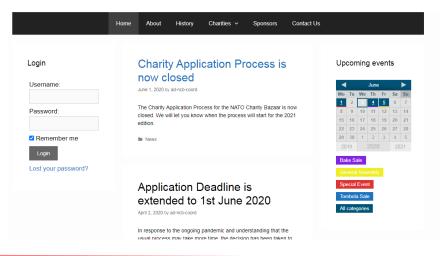
Documents and information is available on our website:

https://www.natocharitybazaar.org/

Instructions on how to access the sub-site for NRs, ANRs (incl. password) are attached to the GAM invitations

In case of problem or questions, please contact: web@natocharitybazaar.org



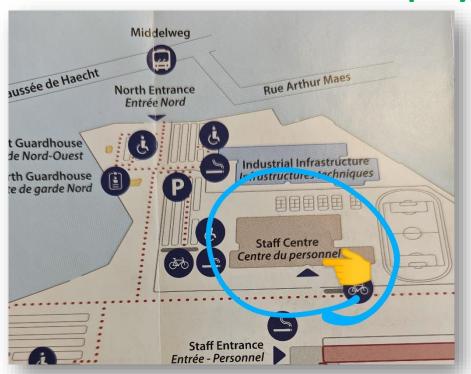


### HOW TO LOG ONTO THE NCB WEBSITE?

1) <a href="https://www.natocharitybazaar.org/">https://www.natocharitybazaar.org/</a>



# The NCB Office is in the NATO Staff Center and we are using it! Please stop by and see us.





## **AOB – NCB Office**

### Tanya Borchert President

Generally, we are in the NCB Office M-W-F ca. 10:30 – 15:30.

We love your creativity & ideas and are always happy to see you!



## **AOB – Coffee Breaks**

# Tanya Borchert President



#### **NEXT NCB Coffee Break:**

Thursday 20 April, 2023 10:00 – 11:00

> NATO Staff Center Banquet Room

## **AOB – Coffee Breaks**

# Tanya Borchert President

59





**28 February, 2023**NATO Staff Ctr

Thank you ♥
Renata Alanová
for the pastries!

### **NCB Coffee Breaks**



## **AOB – Coffee Breaks**

# Tanya Borchert President



31 Jan 2023

at Simone Pamplin's house



### Thank you everyone for the cakes!



## AOB – Wine Gifts 2022

## Tanya Borchert President



About 90 wine gifts (from you!) were distributed to the many people at NATO who help us throughout the year:

NOS – 40 IFM – 22 Graphics & Printing – 10 Comms & Conference Planning – 7 MWR & Hi5 – 7 AVI - 2

**THANK YOU** for generously thanking them!

### AOB

#### Tanya Borchert President

#### **PROPOSED** General Assembly Meetings:

06 June 2023

to be confirmed

12 September 2023 tbc
(26 September 2023?) tbc
17 October 2023 tbc
7 November 2023 tbc
and

Will request: NCB Bazaar Weekend 18/19 November 2023 tbc

**Donation Ceremony in January 2024** *tbc* 



## AOB

# Tanya Borchert President

### Please return your:

- ► NCB National Folders
- National voting cards
- ▶ and the BALLOTS (!!)

before leaving today.

