



26 September 2022

GENERAL ASSEMBLY MEETING

Start Time:
9.15 sharp

OPENING & WELCOME

Tanya Borchert
President

- **Roll Call of NCB Nations & Voting:**

- (1) NRs: Please collect your NCB National Card at the end of the large table before sitting down.

- (2) Roll Call: Nation, NR (or proxy) present today?

- Answer: “Present” (or “Here”)**

- (3) Do you agree to the Minutes from the General Assembly Meeting on 8 September, 2022?

- Answer: Yes-No-Abstain**

- **QUESTIONS during the GAM:**

- In the Room** – Please raise your hand; ***note microphones and earpieces!***

- ZOOM** - Please use the “chat” to tell us you have a question:

- (1) Write your “nation name” only in chat
 - (2) Questions are possible after agenda items AND also at the end

Charity Process 2022

Monica Fornari
Charity Team Leader

Charity Timeline

- September: We voted via Survey Monkey online. This virtual way of voting ensures correct tabulations of all of the votes and ensures all NR's can vote, even if they are not in Brussels at the time.
- December: The Board meets after the Bazaar to distribute the funds. Thirty-five percent of monies raised will be distributed to the Belgian Charities with the other sixty-five percent of monies raised distributed to the International Charities. All charities notified, via email, of funding and the amount. In the case that we cannot support all charities, emails will be sent to those we are unable to fund.
- January 2023: Hybrid Donation Ceremony

Charity Process 2022

Monica Fornari
Charity Team Leader

Belgian Charities

3 projects from 4 organizations

International Charities:

18 projects from 24 organizations

*Applications were rejected for the two-applications-per-country rule and others were not eligible based on the criteria stated in the application.

Charity Process 2022

Monica Fornari
Charity Team Leader

Rank charities 1-3 (Belgian) and 1-18 (International)

- Survey Monkey automatically calculated the overall rank score based on the responses each country had given.
- The charity with the highest rank score had the highest priority for funding.
- In the event of a tie, the charity with the most 1's received priority. If the number of 1's is the same, the number with the most 2's gets priority, and so on.

Results of the voting process

Monica Fornari
Charity Team Leader

Belgian Charities

GOAL € **29.894**

| VOTING RANK | Charity Organization | Name of Project | Total Project Cost |
|-------------|---------------------------------------|--|--------------------|
| 1 | Le Rayon d'Espoir | Aide Alimentaire aux enfants de la Gasca | 10.000 |
| 2 | Spina Bifida & Hydrocephalus | Semaine d'apprentissage | 9.914 |
| 3 | Instituut voor Poolse Taal en Cultuur | Developing of cultural identity | 9.980 |

Results of the voting process

Monica Fornari
Charity Team Leader

International Charities

GOAL € 155.307,21

| VOTING RANK | Charity Organization | Name of Project | Total Project Cost |
|-------------|---|---|--------------------|
| 1 | CZE Ondrasek | At home till the end | 9.209 |
| 2 | Kraljevo association for helping people with autism | Inclusive playground | 9.248,75 |
| 3 | Društvo Namesto pike vejica | Another "comma" in the life of children with disabilities | 9.987,20 |
| 4 | CEPAC-Skopje | In favor of a better life | 7.290 |
| 5 | Associação Saúde Mental Médio Tejo | Unit training autonomy independent living | 8.042,96 |
| 6 | Meninos de Oiro | Wind rose social clinic | 9.969 |
| 7 | Mandate for the future | Women empowerment through vocational education | 9.210 |
| 8 | SPCO - Carica Milica | Count on US 2023 | 4.000 |
| 9 | Project of VSI Namai visiems (home for all) | Namai visiems (home for all) | 10.000 |

Results of the voting process

Monica Fornari
Charity Team Leader

International Charities

| VOTING RANK | Charity Organization | Name of Project | Total Project Cost |
|-------------|---|--|--------------------|
| 10 | NVO "Žene Bara" | Empowerment women in the society | 7.848 |
| 11 | Gezsteredi Aranyszablya Tarsasag Alapitvany | Promotion of healthy living, historic heritage preservation and media education | 6178.30 |
| 12 | Redpoint Archery Club | Teammate, coach and mentor! Interactive workshops for children and youth from vulnerable communities | 8.921 |
| 13 | CZE Podane Ruce (Helping Hands) | Canistherapy – treatment with dog love | 9.800 |
| 14 | Plavalni klub Slovenske Konjice | Parafreediving - The parallel world of breath hold diving for people with disabilities | 9910 |
| 15 | Antistres Centrum | Golden hands marked by time | 9.693 |
| 16 | Volleyball club "Volero" Pale | OK "Volero" Pale | 9.000 |
| 17 | Holnapocska Public Nonprofit Ltd | Power of togetherness – adventure based therapy day event | 10.000 |
| 18 | Pioner | Children and the law of nature | 7000 |

Questions?

Monica Fornari
Charity Team Leader

Any comments or questions?

You are always welcome to write to:

charity@natocharitybazaar.org

- with any questions related to the charity selection proces



Members farewell

Mette Østergaard Pedersen – Membership Coordinator

France

- ANR Selem Hadj

Greece

- ANR Maria Vergidou

Greece

- 2nd ANR Charikleia Damala



Members farewell

Mette Østergaard Pedersen – Membership Coordinator

Italy

- NR Alessandra D'Amico

Italy

- ANR Alessandra De Benedittis

Portugal

- NR Maria Isabel Mateus



Members farewell

Mette Østergaard Pedersen – Membership Coordinator

Spain

- ANR Victoria Sanz

Spain

- 2nd ANR Ana Añón Miguel



Welcoming members

Mette Østergaard Pedersen – Membership Coordinator

Austria

- NR Marina Vargyas

Greece

- ANR Ikaros Loumakos

Greece

- NR Panagiotis Smyrni



Welcoming members

Mette Østergaard Pedersen – Membership Coordinator

France

- ANR Jean Assier-Andrieu

Italy

- NR Guido Demattia

Italy

- ANR Allesandro Squillace



Membership Forms

Mette Østergaard Pedersen – Membership Coordinator

...and I can't say this enough 😊

In case you are leaving the NCB, don't forget to send information to our Membership Coordinator.

Membership Forms for all new NRs, ANRs, 2nd ANRs must be sent to:
membership@natocharitybazaar.org

Importance of Hand-over-Take-over with your successor and team members

NATIONAL EMAILS

Tanya Borchert
President

Creating a generic email account will:

- Easier handovers/takeovers within your national team
- Centralise information – NEW ARRIVALS receive mail!
- **Please always SHARE the NCB information with your teams!**
- **Please check your settings**, so that mail arrives!
 - ◆ *(hotmail, gmail seem to be easier than mfa, mil or gov addresses)*
- Continuing to look at why some messages go through and others don't
 - ◆ *(will use date + topics of previous messages & FB private group)*
- **Please do not reply to Postmaster**

EXAMPLES OF NATIONAL EMAILS

- bazar.otan.esp@hotmail.com
- charitybazaarpt@gmail.com
- dnkncbteam@gmail.com

Advertising Events

Tanya Borchert
President

ADVERTISING NCB EVENTS

- All requests for advertising NCB-related events should go through the NCB Board, as requested by the NATO Communications Office.

26 September issue has dates of NCB Tombola Ticket sales – as well as ITALY’s national products sale on 28 September.

There is also a link to the “hidden” page on the NCB website, leading to a copy of the 2022 NCB Tombola Prize List.



Advertising Events

NATO Charity Bazaar Internal Newsletter

- We will have our own 2-page Newsletter with more in-depth coverage of all things related to the NCB in 2022:

charity projects

national catalogs - links

tombola news - links

details of 19 and 20 November

editorial content & more!

We will circulate this internally, through Postmaster, and ask that all NRs share it widely. This is how the people working at NATO find out about what is available and how to find those things!

- Anyone wishing to be added to this distribution, please send your email address to secretary@natocharitybazaar.org



Honorary President

From the NCB Internal Regulations, Article 5:

"An Honorary President and Honorary Vice-President will be pre-selected by the Board and elected by the General Assembly to represent all participating nations, **because of the special support they have given to the NCB.**

Both the Honorary President and Honorary Vice-President are welcome to attend meetings, but they will not get a vote. "

❖ The NCB Board would like to invite **someone who has shown special support for the NCB** - **Tanja Kopač Mozetič** - to accept the position of Honorary President.

- ❖ **Tanja Kopač Mozetič** has been the NR for SLOVENIA previously (2020-2021).
- ❖ She is here in Brussels together with her husband, H.E. Dr. Erik Kopač, Permanent Representative to NATO from SLOVENIA.
- ❖ She has full knowledge of the work the NRs do, having been one herself during the challenging pandemic years.
- ❖ She has established relationships throughout the NCB and NATO: Members, Board, NATO community, NATO Perm Reps, ASGs.
- ❖ She has a decade of work experience in large-scale event planning, corporate marketing and directing a cooperative technology program with the international Project Simbioz.

- **Most importantly, Tanja has an enthusiastic belief in the goals of the NATO Charity Bazaar and brings with her a deep understanding for the entire community:** NRs, ANRs, Team Members, and all who are involved in the volunteer work we do together.



Honorary President

Formal Vote by the NCB General Assembly

- motion to initiate a vote to approve the appointment of an NCB Honorary President: **Tanja Kopač Mozetič**

- please raise your National Cards as each vote option is called

YES – NO – ABSTAIN



Who needs Access Passes?

- Every person who has **NO** valid **NATO HQ PASS** or **Family Badge**.
- **NO** need to register people with **AMIS cards** (SHAPE)

How many Access Passes will be given?

- Each Delegation or Partner Mission will be given:
 - Max **5 Visitors** cards
 - Max **5 Helpers** cards (5 for Saturday and 5 for Sunday)

Do we need to register children?

- Children **up to 12** are not required to have a pass, but they have to be accompanied by an adult who has a pass.

How do we register Visitors and Helpers?

- You will receive a form, which must be filled in and emailed to:
guest-coordinator@natocharitybazaar.org by **Friday November 4th**

ACCESS

Eleonora Colonna
Guest Coordinator

Where should people enter from?

- **Visitors** and **Helpers** will need to use the entrance through **North Gate** (Staff Centre).
- All people with NATO HQ Access card (NATO ID, NATO Family Pass, AMIS cards) use the **South Gate** and may drive in.

And for any additional information?

- POC: Eleonora Colonna guest-coordinator@natocharitybazaar.org

NCB Financial Report

Serge Devynck
Treasurer

- Deposits: Saving account: **+7796€** (as is on 19/09)
Bake Sale: Jul **+1073€** & Sep **+667€**
Refund from MONTENEGRO (Charity '21) **+5000€**
- Nations financial contribution 2022, **02 DEC CoB**,
to the NCB Bank account: **BE 46 64 300 458 403 6**
- Please remain follow message:
Contribution to the NCB 2022 by xxxx (nation)
- More guidelines will follow at the next GAM in OCT.

FINANCIAL UPDATE

Serge Devynck
Treasurer

**Should you have any questions,
please don't hesitate to contact the Treasurer**

by e-mail at

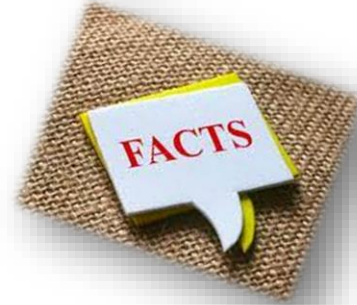
treasurer@natocharitybazaar.org



#COFFEEBREAK

THE NATO CHARITY BAZAAR 2022

Diana Defta
Bazaar Coordinator



- **SUNDAY, 20 NOVEMBER 2022 – THE BAZAAR DAY**
- **19th November** – set-up day (perhaps Pre-Sales day also)
- According to all the responses received from you, the Bazaar will have **40 participating nations + NIC** and **18 nations with a restaurant stand**
- The **National Stands** will be arranged alphabetically in the **Omnisport Hall** (High5 Area)
- The **Restaurant Stands** will be placed in the **restaurant area of the Staff Centre** in accordance with the type of food intended to be sold
- **The next meeting with NATO stakeholders – Friday, 30th September**
- Waiting for the layout draft from NATO

THE NATO CHARITY BAZAAR 2022

Diana Defta
Bazaar Coordinator

Related to products and restaurant stands:

- Keep the decorations as **simple** as possible (the space is very limited)
- Remember that all of the following are **strictly FORBIDDEN**: lit candles, open fire, nails, tacks, tape, glue or other damaging materials on windows/walls/interieur/furniture, hanging plates, staples, tables etc.
- For **Omnisport Hall** – use **only electrical devices on batteries** – very low chances to have electricity for the products stands
- For **Restaurant area** - if an Electrical Device is needed, be aware that it has to be approved
- Use of the kitchen – please **try to scale down your plans in terms of cooking**
- We will exploit the use of the Bar (drinks, snacks, etc.)

ONLINE CATALOGUES

Diana Defta
Bazaar Coordinator

- We think it is a good idea **to keep the Online Catalogues**
- Not mandatory, but a very **efficient method for promoting and selling your national products**
- You will receive the template and you can start populate it with products you want to sell online
- You are all free to choose your most suitable pick-up/delivery option



 coordinator@natocharitybazaar.org

THE COOK BOOK

Diana Defta
Bazaar Coordinator

- 29 nations, 58 recipes – one amazing collection of culinary delights
- Price per book: 15 €
- How to buy it?
 - ✓ Lockers at NATO HQ
 - ✓ Agree a day (cookbook@natocharitybazaar.org or 0470093036) to meet at the Staff Centre for pick-up
- Each purchase supports the 2022 Charity Projects
- Only a few nations honoured their pre-sales order



NCB PR Stand with Poppy Appeal

Catharina Konow
Johannessen
Vice-President

Remembrance

Just like last year, Poppy Appeal has kindly invited NCB to have our PR stand together with them in the Public Square outside Starbucks.

NCB will join the Poppy Appeal from November 2-8th, and we will distribute flyers with information about the upcoming Bazaar weekend of 18-20th of Nov.



FAQ of the NATO Charity Bazaar

- ◆ Based on feedback from the Members, we have created a new document called “FAQ: Frequently Asked Questions” Thank you very much to Žaneta Baltrėnienė of LITHUANIA for the great help & also excellent suggestion of the name FAQ!
- ◆ FAQ was sent out after the 7 June GAM, together with the ppt slides. → Please let me know if you would like to receive a copy of FAQ.
- ◆ The NCB Board is always ready to hear from you! If you have a concern (i.e. bank transfers in December) please tell us – don’t wait! ◆ Thank you to those who have shared their thoughts about what is possible for NCB 2022. → ongoing security situation + local resources = innovation (without pressure) → “What CAN I do?” → EVERYTHING counts.

Ideas & Inspiration

Catharina Konow
Johannessen
Vice-President

What to sell on the National stand?

- There are a variety of products that can be sold at the bazaar, be creative and remember that typical products from your home country like food, wine and Christmas gifts are always popular!

Get sponsored goods and foods from your home country

- Reach out to different producers of typical national products that might want to sponsor your stand with items to sell. Homemade items are also popular, get together and have a craft evening where you make something with love



NCB Shop

Catharina Konow Johannessen
Vice-President

NCB pillar candles

We are starting to figure out what to sell this year, and as of now we plan on selling giftwrapped candles with the NCB logo.

More items are in the works!

Please contact me if you want additional inspiration and ideas for the upcoming Bazaar !

- Write to: vice-president@natocharitybazaar.org



TOMBOLA

Krisztina David-Bakos
Tombola Coordinator

- Tickets – 11k distributed!
- Public Square ticket sales have begun very successfully, (100+ tickets sold each time).



- Reserving more dates? Possible – pls send 2 or 3
- Selling tickets in delegations and offices (DK, BiH)

- Tombola prizes

- 1. NAME**
- 2. DONOR**
- 3. DESCRIPTION**
- 4. IMAGE**

All comments and questions very welcome at tombola@natocharitybazaar.org.

TOMBOLA



Krisztina David-Bakos
Tombola Coordinator



All comments and questions very welcome at tombola@natocharitybazaar.org.

TOMBOLA

Krisztina David-Bakos
Tombola Coordinator



Three Things:

- Are you tracking your tickets?

All funds raised from ticket sales will be transferred electronically at the end of November, per the NCB Treasurer's instructions.

- Have you sent a prize offering?

Need ideas? wine & food baskets, local restaurant vouchers – or ask your Perm Rep's office! 😊

- **THANK YOU to: BULGARIA, CROATIA and GEORGIA**

All comments and questions very welcome at tombola@natocharitybazaar.org.

Events 2022

Eirini Plokamaki
Event Coordinator

NCB multi-national Bake Sale!

- **What happened so far**

- 3 Bakes sales since June
- 8 Nations and many volunteers
- Appr. 2K EUR raised

- **What to expect**

- 11 October in the Public Square
 - under the stairwells by the Press Briefing Room
 - donations instead of prices
 - let us know, if you would like to participate!
 - cash and mobile pay will be available
 - It is possible to have a parallel table set up in the Manfred Wörner Building.
- Pre-sale of Italian products on Wednesday 28th at the Public Square



Events 2022

Eirini Plokamaki
Event Coordinator

Wishing Tree 2022

- The Wishing Tree Project for 2022 has been approved!
- The trees will be set up in the Public Square (date tbc)
- Possible organizations have been contacted
- Ornaments being planned



Events 2022

Eirini Plokamaki
Event Coordinator

VIP Coffee during the Charity Bazaar

- If you are interested in helping with this, please come see me today after the meeting
- We can not do this without your help



WEBSITE LOGIN

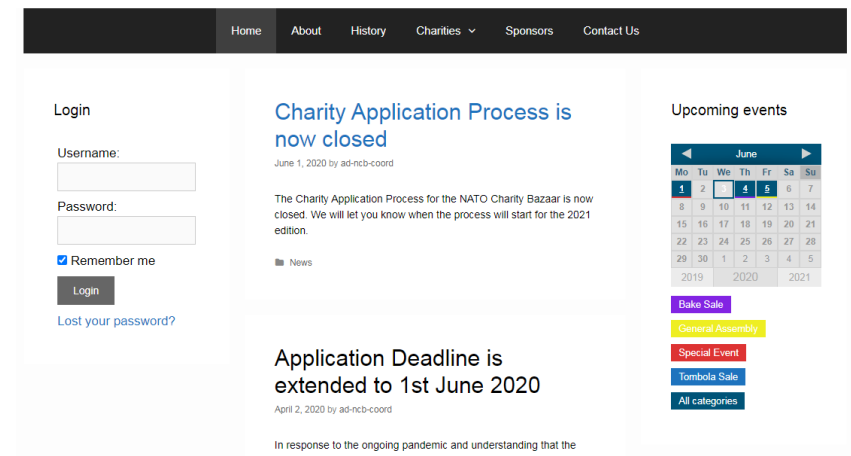
Lara Ronayne Casimiro
Sponsor Coordinator & Webmaster

Many documents & information are available on our website:

<https://www.natocharitybazaar.org/>

Instructions on how to access the sub-site for NRs, ANRs (incl. password) are attached to the GAM invitations

In case of problem or questions, please contact: web@natocharitybazaar.org



NCB WEBSITE – what is there?

Continuing our updates – adding NCB dates to the calendar and uploading files (*like the 2022 National Catalogs, 2022 Tombola Prize List or NCB Shop items*).

NCB Members' Stamps: "Membership 2022" stamps can be found on the website, in both FR and EN.



Upcoming General Assembly Meetings:

→ Monday **17th October 2022** (*Q&A Session*)

→ Thursday **10th November 2022**

Donation Ceremony in January 2023 (date tbc)

◆ **The NCB Board is always ready to hear from you!**

If you have a concern (*i.e. bank transfers in December*) please tell us – don't wait!

◆ **Thank you for your enthusiasm about what is possible for NCB 2022.**

→ ongoing security situation + local resources = innovation (without pressure)

→ “What CAN I do?”

→ EVERYTHING counts – nothing is too small – we work well together!

Check your inboxes later – slides from today will be there.

REMINDER: NCB correspondence often comes to you from the **NCB Postmaster** account.

- This is for large "group" mail only!

→ **Do not reply to Postmaster**, as that email account is not checked for incoming mail!

Please write directly to the NCB Board Member you need – addresses on the next slide.

CONTACTS

- **President**, Tanya Borchert | president@natocharitybazaar.org
- **Vice-President**, Catharina Konow Johannessen | vice-president@natocharitybazaar.org
- **Treasurer**, Serge Devynck | treasurer@natocharitybazaar.org
- **Secretary**, Ilaria Carbone | secretary@natocharitybazaar.org
- **Charity Team**, Monica Fornari, Ashley Roche, Krisztina David-Bakos, Eleonora Colonna, Serge Devynck | charity@natocharitybazaar.org
- **Bazaar Coordinator**, Diana Defta | coordinator@natocharitybazaar.org
- **Restaurant Team**, Eleonora Colonna | restaurant@natocharitybazaar.org
- **Tombola Coordinator**, Krisztina David-Bakos | tombola@natocharitybazaar.org
- **Sponsor Coordinator & Webmaster**, Lara Ronayne Casimiro | web@natocharitybazaar.org & sponsor@natocharitybazaar.org
- **Membership Coordinator**, Mette Pedersen | membership@natocharitybazaar.org
- **Guest Coordinator**, Eleonora Colonna | guest-coordinator@natocharitybazaar.org
- **Event Coordinator**, Eirini Plokamaki | event@natocharitybazaar.org

Questions...?

*Please *return* your National Card to the table
before leaving the room. Thank you!*

**THANK
YOU!**