

General Assembly Meeting 7 September 2021

Meeting starts at
09.15



Welcome

Hanne Jørgensen - President

- **Roll Call of nations & voting:**
 - (1) Nation, NR (or proxy) present?
 - (2) Do you agree to the Minutes from the General Assembly Meeting on 15th of June 2021?
- **The "chat function" throughout the meeting**
 - (1) Write "nation name" only in chat
 - (2) Questions welcome after each agenda item

Members Farewell

Olivia Ronayne Casimiro – Membership Coordinator

Albania

- NR – Klodian Gorica

Denmark

- ANR – Bodil Wellberg Olsen
- 2nd ANR – Birgit Serup Lund

Kazakhstan

- NR – Saule Kazybayeva
- 2nd ANR – Yernur Yerlaliyev

Finland

- NR – Marjo Toivo
- ANR – Henna Forsell
- 2nd ANR – Niina Honko

Latvia

- ANR – Iveta Medniece

Lithuania

- ANR – Jolanta Novickovaite

Members Farewell

Olivia Ronayne Casimiro – Membership Coordinator

Slovenia

- NR – Damjana Žurman
- ANR - Ines Marinšek

USA

- NR – Marjorie Love

Welcoming Members

Olivia Ronayne Casimiro – Membership Coordinator

Albania

- NR – Merita Kollcaku
- 2nd ANR – Kurt Zhugri

Australia

- NR – Amanda Hall
- ANR – Elizabeth Laroche

Denmark

- 2nd ANR – Jill Noergaard

France

- 2nd ANR – Habiba Akodad

Kazakhstan

- NR – Guldana Zhailau
- ANR – Naziya Osmonkulova

Latvia

- ANR – Everita Usacka

Welcoming Members

Olivia Ronayne Casimiro – Membership Coordinator

Lithuania

- ANR – Vida Snarskiene
- 2nd ANR – Doringa Burneikiene

New Zealand

- ANR – Joanne McKinstry

Slovenia

- NR – Tanja Kopač Mozetič
- ANR – Majda Zupan

Spain

- NR – Cristina Chalud Del Corral

United Kingdom

- ANR – Glenn Price

USA

- NR – Rebecca Deedrick



Membership Forms

Olivia Ronayne Casimiro – Membership Coordinator

In case you are leaving the NCB, don't forget to send information to our Membership Coordinator.

Membership Forms for all new NRs, ANRs, 2nd ANRs must be sent to:

membership@natocharitybazaar.org

**Importance of Hand-over-Take-over
with your successor and team members**



NATION's GENERAL EMAIL ADDRESS

Olivia Ronayne Casimiro – Membership Coordinator

Please be advised that creating a general email account will facilitate communications during all periods of transition that will occur within your Representative Team for the Nato Charity Bazaar.

Examples from Nation's that have already done so:

bazar.otan.esp@hotmail.com

charitybazaart@gmail.com

dnkncbteam@gmail.com

NCB Financial Report (as is on Sept 1st)

Deposits:

Saving account: +5885€

Primary account: +1627,03€

Withdrawals:

252,79 € for the following:

- 45€ Aion bank fees (9€/month)
- 72,24€ Remboursement cards project
- 135,55€ ‘Moniteur Belge’ fee

Treasury Update 2021

Serge Devynck – Treasurer

Aion and ING will leave the NATO site ➡ ATM machine / Coins !?

Changing NCB bank account ➡ not before Feb 2022

Suggestion to open NR/ANR bank account ➡ no need to use your private account for bazaar related payements/invoices)

Small change - Big change

Treasury Update 2021

Serge Devynck– Treasurer

Should you have any questions,

please don't hesitate to contact the Treasurer

Serge Devynck– Treasurer

by e-mail at

treasurer@natocharitybazaar.org





Charities 2021

Monica Fornari - Charity Team Leader

April 1 - May 1 at 12.00 CET - window for accepting applications for Charity Projects. Each application has been forwarded to the appropriate coordinators.

May - June: The Charity Team reviewed applications, ensuring that the projects and charities meet all of the guidelines set forth in the Application.

All of the applications have been reviewed by the NCB Board. The Charity Team can accept up to 35 applications only, with only 2/country except for Belgium, per our Internal Regulations and Statutes. This ensures we are able to assist as many projects as possible from as many countries as possible.

July: All Charities are notified, via email, with either Non-Funding or Possible Funding letters.

August: Charity Briefing Books will be distributed to all National Representatives in preparation for the September GAM.

Charities 2021

September: We anticipate voting via Survey Monkey online (like we did last year). This virtual way of voting ensures correct tabulations of all of the votes and ensures all NR's can vote, even if they are not in Brussels at the time.

December: The Board meets after the Bazaar to distribute the funds.

35% of monies raised will be distributed to the Belgian Charities with the other 65% of monies raised distributed to the International Charities.

All charities notified, via email, of funding and the amount. In the case that we cannot support all charities, emails will be sent to those we are unable to fund.

January 2022 : The Donation Ceremony will be held virtually or in presence depending on the evolution of the pandemic crisis.

Charities 2021

Belgian Charities
8 projects from 8 Organizations

International Charities
26 projects from 14 Countries

*Applications were rejected for the two-applications-per-country rule and others were not eligible based on the criteria stated in the application.

Charities 2021

The list of eligible candidates is presented in two pre-briefing books e-mailed to you recently:

- 2021 Belgian Charities Pre-Briefing Book
- 2021 International Charities Pre-Briefing

Pre-Briefing books

Content was compiled from the information the charities provided on their funding application

For each charity you will find:

- the focus group
- target number
- a summary of the project
- the amount of money requested

Charities 2021

Each nation will be asked to rank the charities:

- **1 through 8 for Belgian Charities**
- **1 through 26 for International Charities**

#1 is the first choice = highest priority

#8 (Belgium) or **#26** (International) are last choices = lowest priority

Each Countries' National Representative (NR) must vote by

12h00 on 8 September

***Only online votes will be accepted**

***1 vote per Nation**

Charities 2021

Rank charities 1-8 (Belgian) and 1-26 (International)

- Survey Monkey will automatically calculate the overall rank score based on the responses each country has given.
- The charity with the highest rank score has the highest priority for funding.
- In the event of a tie, the charity with the most 1's will get priority. If the number of 1's is the same, the number with the most 2's will get priority, and so on.

Charities 2021

- **VOTING LINK:**

<https://www.surveymonkey.com/r/NCB2021vote>

- All fields are mandatory
- Your nation will be contacted if you have not submitted a vote by the deadline or if there are multiple votes for your country
- Review your selections carefully!

2021 NATO Charity Bazaar ASBL Ranking Vote

*1. Which Country do you represent?

2. First and Last name

*3. Email Address (so we can contact you if there is an issue)

Charities 2021

- **VOTING LINK:**

<https://www.surveymonkey.com/r/NCB2021vote>

- You can individually select which charity is your first priority
 - OR
- You can drag and drop in the order you have chosen and it will automatically fill in the rank for you
- List the numbers on a sheet of paper and double-check to be 100% certain
- Do not forget to submit at the bottom for your vote to be counted!

* 4. On a scale of **1** through **8** rank the BELGIAN Charities, where **1** is the charity with the *highest priority* and 8 is the charity with the *lowest priority*. Please see the charity briefing booklet for the complete description of each charity.

Format of choices: CHARITY NAME - PROJECT NAME (**NUMBER IN BRIEFING BOOK**)

☰	⬇	Scale Dogs - Dog Child ASD (1)
☰	⬇	A Place to Live - Ma culture, ma cuisine (2)
☰	⬇	EUTERPE - Unknown is Unloved (3)
☰	⬇	RANA - Language learning Mother LLM (4)
☰	⬇	Halaai Xale - Bamelang Community Water Supply (5)
☰	⬇	Sint Michiels Beweging Agape - Social shop "Potpourri" (6)
☰	⬇	We Love Colette - Alpaca Experience (7)
☰	⬇	Healing Horses - Tractor (8)

Charities 2021

- Once the voting process is complete, two (2) board members will review the results. Members can request the results be sent to one (1) NR to verify the findings.
- Results will be exported to an Excel spreadsheet, printed, and stored in an envelope for at least two (2) years.
- Only the Executive Board (the President, the Vice-President and the Treasurer) will have access to the physical results and the Charity team will have access to the online results which is password protected.

**The final result of the vote will be announced at the next
General Assembly meeting.**

Tombola

Tombola Coordinator – Tanya Borchert

Tombola = a large raffle. It is part of the NATO Charity Bazaar each year.

- each nation donates (at least) 2 prizes, each valued @ minimum 100 €
- the raffle normally takes place on the day of the Bazaar

Part of the prize display in a previous year →

→ 2021 Prize Description form is available on the NCB website & from tombola@natocharitybazaar.org

→ **GREAT NEWS! Our 2021 NCB Tombola Prize List has 14 prizes already!!**



Tombola

Tombola Coordinator – Tanya Borchert

- We have a wonderful start on our **2021 NCB Tombola Prize List!**

Giant ❤️ THANKS ❤️ to:

ALBANIA
ARMENIA
AUSTRALIA
PORTUGAL

(and also to Falk Culinair & Pierre Marcolini)

- The Tombola Prize List will be published on our **NCB Facebook Group Page** & also in the **NCB Newsletters**, as well as prize profiles on the **NCB Instagram account**.

Tombola

Tombola Coordinator – Tanya Borchert

Tombola Tickets in 2021

→ **Each nation can sell Tombola Tickets** – to delegations, colleagues & friends at NATO HQ – for 2.50€ each. **I will send information on how to manage the cash/coins from sales.** Tickets are ready and will be distributed this week!

→ **Questionnaires were sent out to all NRs.** THANK YOU for your answers!
France, Greece & Sweden – *please check your spam folders.* 😊

→ **More detailed information about the NCB Tombola 2021 is coming by email** – the main points right now are **TICKETS** and **PRIZE DESCRIPTIONS**

→ **Tanya is available to you for any questions!** tombola@natocharitybazaar.org.

Coffee Break

10 min



NATO Charity Bazaar 2021

Diana Defta - Bazaar Coordinator



First meeting with NATO Facility and Security Management (03SEP21)

- ✓ Positive approach
- ✓ Looking for the best solutions
- ✓ Highly supporting the idea of a physical bazaar for 2021, yet in a different form
- ✓ Aware of the current unstable sanitary context

Possible coordinates in case of a GO Scenario:

- **WHEN** ~ November, after the All Saintes` Break (01-05.11)
- National and Restaurant stands mixed together
- Grouping the nations (following the example of the Nordic countries)



For questions, contact us:



coordinator@natocharitybazaar.org
president@natocharitybazaar.org

The On-line Catalogues:

- Remain an additional option for everyone

We are working to make the Bazaar 2021 happens!

The Members turn to speak

Hanne Jørgensen - President

- ✓ Poland, Lithuania, Portugal?
- ✓ Germany & Kazakhstan?
- ✓ ...anybody...use the chat function...?

Feel free to share:

- Thoughts about a supplementary on-line catalogue?
- Your concerns, obstacles and challenges?
- Your expectations, ideas and hopes?



Please feel free to ask for support from fellow NRs

All questions are valid

Upcoming Events & Sales

Tanya Borchert – Vice-President

- **Bake Sales:**

Other events or sales will most likely replace the Bake Sales – be prepared..

**Local sales at the delegations - like 2020 –
boxed lunches, snacks, sweets, cookies, savories, etc.**

The NCB Shop

Tanya Borchert – Vice-President

Fabric Lunchbox Covers for Autumn

- Japanese “bento” style
- fits most lunchboxes
- advertised in:

- the NCB Facebook group
- the NCB Newsletter

- For more information,
please contact:

shop@natocharitybazaar.org



The NCB Shop

Tanya Borchert – Vice-President



Reversible Aprons

- 100% pre-washed cotton, in coordinating fabrics
- purple/white & red/orange
- advertised in:
 - the NCB Facebook group
 - the NCB Newsletter
- For more information, please contact:

shop@natocharitybazaar.org



The NCB Shop

Tanya Borchert – Vice-President

- **Photo Greeting Cards** by Yurii Senchuk
- **NCB Tote Bags**
- **Fabric Face Masks**
- **Linen Bakery Sets**

Catalogs have been advertised in the NCB Newsletter and also in the NCB Facebook Group.

shop@natocharitybazaar.org



NCB on Social Media (SoMe = FB & IG)

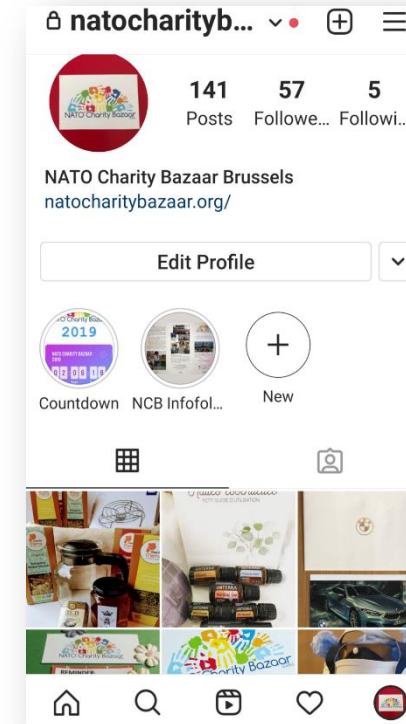
Tanya Borchert – Vice-president



*Private Facebook group =
used for reminders,
notifications & news to all
National Members (311)*



*Public Facebook page =
used to publish news to all
members of group (940)*



*Instagram = used to publish
news & photos (60 followers)
@natocharitybazaarbrussels*

The Cook Book Project

Diana Defta – Project Team Leader

**THANK
YOU!**

- Many delicious recipes arrived into my inbox
- Great photos, interesting stories and tips
- Still waiting for some more inputs



Work in progress:

- ✓ Proof reading
- ✓ Editing
- ✓ Getting everything ready to be sent to graphics and printing

Questions related to the Cook Book Project?

Please write to:



cookbook@natocharitybazaar.org

Fund-raising activities

- Practical details on activities:
 - to be sent to Members a.s.a.p in September
 - more information at the GAM end September
 - choose activities which are "a good fit" culturally & ressource wise
 - timeline is NOW – we have just 2 months to go





Webmaster

Lara Ronayne Casimiro

Documents and information is available on our website:

<https://www.natocharitybazaar.org/>

Instructions on how to access the sub-site for NRs, ANRs (incl. password) are attached to the GAM invitations

In case of problem or questions, please contact: web@natocharitybazaar.org



A screenshot of the NATO Charity Bazaar website. The top navigation bar is dark with white text for "Home", "About", "History", "Charities", "Sponsors", and "Contact Us". The main content area is divided into three columns. The left column contains a "Login" form with fields for "Username:" and "Password:", a "Remember me" checkbox, a "Login" button, and a "Lost your password?" link. The middle column features a news article titled "Charity Application Process is now closed" dated June 1, 2020, with a sub-headline "Application Deadline is extended to 1st June 2020" dated April 2, 2020. The right column shows an "Upcoming events" calendar for June 2020, with a list of events: "Bake Sale", "General Assembly", "Special Event", "Tombola Sale", and "All categories".

Correspondence issues

Hanne Jørgensen – President

Postmaster Account

(postmaster@natocharitybazaar.org)

- Technical: only for the Board to send e-mails to the distribution list of Members
- Not for daily correspondence, **do not reply to e-mails received from this address** – we rarely check it
- **Direct addresses to Board members: See the very first slides from any GAM**

Please check regularly

- Your spam folders (Spam, Social, Promotions, Junk, etc...)
- If your mailbox has free storage left (a full mailbox will reject our mails)
- Your firewall settings (be able to receive e-mail from distribution list, set the postmaster@natocharitybazaar.org as a safe sender)

Any Other Business

Hanne Jørgensen – President

Upcoming General Assembly Meetings:

28th September 2021

26th October 2021

Q&A Session mid-October (TBD)

*Until we are once again able to book NATO HQ press briefing room,
the GAMs will be held via Zoom*

*Any questions with regards to dates & information please write to:
president@natocharitybazaar.org*

Any Other Business

Hanne Jørgensen – President

Any questions or contributing words?

**Next NCB Newsletter on Thursday 23rd of September –
please share with your team members**

**Check your inboxes 12 noon today – slides from today's GAM
and the link to prioritise the charities 2021 – a 24-hour window**

**Upcoming General Assembly Meeting:
28th September 2021**



**Thank you for your participation,
your continuous support and
dedication!**



Board members please stay logged on