General Assembly Meeting23 March 2021

Meeting starts at 9.15





Contacts

Welcome

President, Szabina Baros | president@natocharitybazaar.org

Vice-President, Hanne Jørgensen | vice-president@natocharitybazaar.org

Treasurer, Erin McCoy | treasurer@natocharitybazaar.org

Charity Team, Stacey Gingrich, Karine De Koninck, Ildikó Incze, Ashley Roche, Monica Fornari | charity@natocharitybazaar.org

Bazaar Coordinator, Alicia Arjona | coordinator@natocharitybazaar.org

Restaurant Team, Hanne Jørgensen, Yurii Shenchuk, Monica Fornari |

restaurant@natocharitybazaar.org



Contacts

Tombola Coordinator, Tanya Borchert | tombola@natocharitybazaar.org

Webmaster, Lara Ronayne Casimiro | web@natocharitybazaar.org

Membership Coordinator, Olivia Ronayne Casimiro | membership@natocharitybazaar.org



Szabina Baros

- Opening and housekeeping
- Roll call and voting for the GAM minutes 20 Nov 2020
- Welcome and Farewell to members



Szabina Baros

- Opening
 - Registering → voting
- Housekeeping:
 - (1) Recorded
 - (2) Muted
 - (3) Speaker view
 - (4) Chat button input: only country



Szabina Baros

- Roll Call of nations
- Voting:

Do you agree to the Minutes of the previous GAM held on 20 November 2020?

Please unmute your microphone when you speak

Members Farewell



Olivia Ronayne Casimiro – Membership Coordinator

Italy

➤ NR – Viviana Lama Cerrato

Serbia

➤ NR – Vesna Bandic

Turkey

- ➤ ANR Ziya Kabasakal
- ➤ 2nd ANR Oguzhan Kalafat

USA

- > ANR Erin Heusser
- ➤ ANR Mari Lu Shore

Welcoming Members



Olivia Ronayne Casimiro – Membership Coordinator

Turkey

> ANR - Teoman Tepehan

➤ 2nd ANR – Elif Kesmen

USA

➤ ANR – Cindy Noe

> 2nd ANR – Munsun Cox



Membership

Olivia Ronayne Casimiro

In case you are leaving the NCB, don't forget to send information to our Membership Coordinator.

Membership Forms for all new NRs, ANRs, 2nd ANRs must be sent to:

membership@natocharitybazaar.org

Importance of Hand-over-Take-over with your successor and team members

NATION'S GENERAL EMAIL ADDRESS

Olivia Ronayne Casimiro – Membership Coordinator

Please be advised that creating a general email account will facilitate communications during all periods of transition that will occur within your Representative Team for the Nato Charity Bazaar.

Example from Nation's that have already done it:

bazar.otan.esp@hotmail.com charitybazaarpt@gmail.com greekboard2018@gmail.com

Charity Bazaar



Szabina Baros

First half of the GAM

- 1. Introduction on issues to vote upon
- 2. Voting of Nations in one go (via Zoom Poll)
- 3. Coffee Break



Szabina Baros

Update of Statutes for 2021 and its bylaws (Internal Regulations)

Guiding principles for proposed changes:

- Further <u>clarify</u> points, processes if necessary
- Best comply and <u>reflect</u> our processes as they are In accordance with regulations set for ASBLs registered in BE

Preliminary review by Members:

 Drafts including proposed modifications with were sent to Members on 3 March 2021 + explanation, grid of changes



Update of the Statutes

Number of Article	Statutes - Version 2020	Statutes - Version 2021 – modification proposed	Comment by the Board
3	The Association is officially located at []	The Association is officially located at []	The Association is registered at an address of a Management Board member, due to change
5	Each new request for membership must be approved by the Board, who will examine the requests and give their views on said requests at their meetings. The final decision concerning membership will be made by the General Assembly.	Each new request for Board membership must be approved by the Board, who will examine the requests and give their views on said requests at their meetings. The final decision concerning Board membership will be made by the General Assembly.	The original text can refer to only Board members. Members (NRs, ANRs) are, on the other hand, appointed.
5		The full members of the Association are responsible for appointing their successors (National Representatives) and their ANRs, 2nd ANRs and must notify the Board. The Board reserves the right to reject an appointment, e.g. for reasons detailed in Article 6. The list of appointed members is presented at the subsequent General Assembly Meeting.	New text, reflecting the method in practice
6	Membership is lost through [] Suspension []	Suspension is not yet a loss of membership, therefore it should not be included under the types of loss. It will be moved into an independent paragraph with the same wording. Dismissal on the other hand is a type of loss of membership, thus it moves under the list of loss of membership	Structural change only
6		In case of un-justified absence from GAMs and social activities for 12 months.	A new item of loss of membership reflecting rare cases. It applies ONLY to members who do not take part in any of the activities (on national level) and whose contact in non-responsive





Update of the Statutes

Number of Article	Statutes - Version 2020	Statutes - Version 2021 – modification proposed	Comment by the Board
8	The General Assembly may, inter alia: [] Approve new members	The General Assembly may, inter alia: [] Approve new Board members	The original text can refer to only Board members. Members are, on the other hand, appointed.
8	The General Assembly may, inter alia: [] Approve the choice of charities to receive donations; Approve the amount given to each selected charity	The General Assembly may, inter alia: [] Rank the charities in order of priority to receive donations;	New text, reflecting the method in practice.
8	The General Assembly (at the annual General Assembly Meeting) can only validly decide on a change of the Statutes if at least two thirds of the members are present or represented.	The General Assembly (at the annual General Assembly Meeting) can only validly decide on a change of the Statutes if at least two thirds of the full members are present or represented, and if approved by a two-third majority of the votes. The same procedure shall be applied to elect and dismiss Board members and to approve the budget and accounts of the Association.	To render this this topic even more unambiguous
8	If this quorum is not reached, a second meeting may be convened.	If this quorum is not reached (i.e. at least two thirds of the full members are present or represented at the annual General Assembly Meeting), a second meeting may be convened.	To render this this topic even more unambiguous
8	Voting shall be by show of hands, except if a person is concerned, in which case it shall be secret.	Voting shall be by show of hands, except if a person is concerned, in which case it shall be secret. In case of an online Meeting, voting shall be by roll-call, via an online application, or by e-mail.	To update our processes to changed circumstances
9	The General Assembly shall meet at least once a year within the first semester of the calendar year.	The General Assembly shall meet at least once a year within the first semester of the calendar year. Such meetings can be held in-person or online via a video conference tool.	To update our processes to changed circumstances
11	The Board shall hold at least one (1) meeting every six (6) months	The Board shall hold at least one (1) meeting in-person or online via a video conference tool every six (6) months	To update our processes to changed circumstances
11	In principle, voting shall be by show of hands, except when a person is concerned, in which case it shall be secret.	In principle, voting shall be by show of hands, except when a person is concerned, in which case it shall be secret. In case of an online Meeting, voting shall be by roll-call, via an online application, or by e-mail.	To update our processes to changed circumstances









Update of the Statutes

Numbe Articl		Statutes - Version 2021 – modification proposed	Comment by the Board
12	The Board may, inter alia: [] Manage daily tasks related to events, charities, etc.;	The Board may, inter alia: [] Manage daily tasks related to events, charities, and providing the opportunity of additional, alternative fundraising activities etc.;	to changed circumstances

23 March 2021 www.natocharitybazaar.org 15



Update of the Internal Regulations

Number of Article	Internal Regulations - Version 2020	Internal Regulations - Version 2021 – modification proposed	Comment by the Board
Intro	The Internal Regulations can only be changed or updated if approved by a 2/3 majority of the General Assembly. In order for the approval to be valid, 2/3 of the members must be present or represented at the time the vote takes place	The Internal Regulations can only be changed or updated if approved by a 2/3 majority of the General Assembly. In order for the approval to be valid, 2/3 of the full members must be present or represented at the time the vote takes place	Clarification
2		The whole content of original "Article 6 – Termination of Board Membership" moves under "Article 2 – NCB Board of Administration" for structural reason: Article 2 details rules for Board Membership.	Structural change only
2	A member is considered to have resigned when absent without justification from two consecutive Board Meetings or two consecutive General Assembly Meetings. Board members must notify at least one member of the Management for any absence from meetings	A Board member is considered to have resigned when absent without justification from two consecutive Board Meetings or two consecutive General Assembly Meetings. Board members must notify either the President or the Vice-President of any absence from meetings	Clarification
2	The Board has the option to vote a person out of either the Board or General Assembly, the latter being not the preferred method as it is hard to reinstate that person/country later.	The Board has the option to vote a person out of either the Board or General Assembly, the latter being not the preferred method as it is hard to reinstate that person/country later. The dismissal of a member or a Board member is decided upon by the General Assembly.	To be consistent with the Statutes



Update of the Internal Regulations



Number of Article	Internal Regulations - Version 2020	Internal Regulations - Version 2021 – modification proposed	Comment by the Board
3		Every NATO Member country is invited to be represented in NCB. In addition, NATO Partnership for Peace (PfP) countries are also invited to be represented in line with NATO regulations regarding partners, with the proviso if a PfP country has not been represented in the 12 months prior to their wish of being an NCB member country, the Board has to examine the request. If the Board supports the request, it puts forth for vote at the subsequent GAM.	New item. It explicitly describes the underlying principles of who constitute the community of the Members of our Association.
3	Full members are appointed by each participating NATO country or NCB member country nation, and are voted in by the General Assembly (one vote per member nation/organisation).	Full members are appointed by each participating NCB member country nation.	Reflecting the method in practice and eliminating redundancy.
3		The full members of the Association are responsible for appointing their own successor (NR) and their ANRs, 2nd ANRs and must notify the Board. The Board reserves the right to reject an appointment, e.g. for reasons detailed in the Statutes (Article 6). The list of appointed members is presented at the subsequent General Assembly Meeting.	New text, reflecting the method in practice, to be consistent with the Statutes.
4	Anyone may be admitted as an associate member with no right to vote at General Assembly Meetings as long as this person contributes to activities and social events undertaken by the NCB.	Anyone may be admitted as an associate member with no right to vote at General Assembly Meetings as long as this person contributes to activities and social events undertaken by the NCB. Any such associate member (apart from ANRs, 2 nd ANRs, Board members) must be approved of by the Board and voted upon by the General Assembly.	New text, to facilitate transparency in case an organisation (not a nation) wishes to be a member. N.B.: as per today NCB has one such Associate member: NIC (NATO International Club).



Update of the Internal Regulations

l.	Number of Article	Internal Regulations - Version 2020	Internal Regulations - Version 2021 – modification proposed	Comment by the Board
	6		The Bazaar and related fundraising activities can be held in an online setup too, all aiming exclusively at the NATO community.	To update our processes to changed circumstances
	7	Although an applying charity organization MUST exist (or be based) in a NATO country, an NCB member country or a country where NATO is currently engaged, the projects of these organisations may exist in other geographic locations.	Although an applying charity organization must exist (or be based) in a NATO member country, a NATO Partnership for Peace (PfP) country or a country where NATO is currently engaged, the projects of these organisations may exist in other geographic locations.	Clarification and eliminating redundancy
	7	Although each country may apply for the funding of several projects, only up to two (2) projects per country will be pre-selected by the NCB Board for the final ranking vote by the General Assembly.	Although NCB can receive multiple charity applications from each country for funding, only up to two (2) projects per country will be pre-selected by the NCB Board for the final ranking vote by the General Assembly.	Clarification
	7		To be considered eligible for a donation, the applicant's project must: [] NOT include requests for ANY of the following: [] g. A project that involves a private property	New item for costs/cases not financed. To make sure NCB's funds support community purposes.
	7	In case of an unexpected increase in proceeds, a reserve list of charities will be established.	We propose to eliminate this process as it contradicts Article 7: "the NCB Board will pre-select up to thirty-five eligible charity applications", "only up to two project per country will be pre-selected". In the rare case of having funds left after funding each	Clarification
			project to their full request, such remaining funds can go towards charity project in the following year.	
	8	The final decision concerning which of the up to 35 pre- selected charity applicants are selected for funding, as well as the order in which each charity will be allocated funds from this year's Bazaar, is made by a simple majority vote of the General Assembly.	The final ranking of the charities (i.e. the order in which each pre-selected charity will be allocated funds from this year's Bazaar) is decided by the General Assembly.	Reflecting the method in practice







Szabina Baros

Update of Statutes for 2021 and its bylaws (Internal Regulations)

Do you have any questions?

Voting later on



Farewell to leaving Board Members

Hanne Jørgensen – Vice-president

Leaving NCB Board Members:

- President Szabina Baros
- Treasurer Erin McCoy
- Bazaar Coordinator Alicia Arjona
- Secretary & International Charity
 Coordinator Ildiko Incze
- Charity Team Leader Stacey Gingrich





Introduction to proposed Board members

Hanne Jørgensen – Vice-president



Eleanor Braithwaite – has agreed to volunteer as our new Secretary

Diana Defta – has agreed to volunteer as Bazaar Coordinator



Frank Ramaeker – has agreed to volunteer as Asst. International Charity Coordinator



Eleonora Colonna – has agreed to volunteer as Asst. Restaurant Coordinator

Serge Devynck – has agreed to volunteer as Treasurer & Asst. Belgian Charity Coordinator

SAUDINO



Current Board Members on new posts

Hanne Jørgensen – Vice-president

President:

Hanne Jørgensen

former Vice-president & Restaurant Coordinator

Vice-president:

Tanya Borchert

- Tanya will also remain as Tombola Coordinator

• Charity Team Leader :

Monica Fornari

former Asst. Belgian Charity Coordinator &
 Asst. Restaurant Coordinator

• International Charity Coordinator:

Ashley Roche

- former Asst. International Charity Coordinator

Restaurant Coordinator &

Asst. Tombola Coordinator:

Yurii Senchuk

- former Asst. Restaurant Coordinator



Proposed NCB Board 2021 – 14 members

Hanne Jørgensen – Vice-president

Board Position:	Name:	Board Position:	Name:
President	Hanne Jørgensen	Tombola Coordinator	Tanya Borchert
Vice-president	Tanya Borchert	Asst. Tombola Coordinator	Yurii Senchuk
Treasurer	Serge Devynck	Webmaster	Lara Ronayne Casimiro
Bazaar Coordinator	Diana Defta	Sponsor Coordinator	Lara Ronayne Casimiro
Secretary	Eleanor Braithwaite	Membership Coordinator	Olivia Ronayne Casimiro
Charity Team Leader	Monica Fornari	Restaurant Coordinator	Yurii Senchuk
International Charity Coord.	Ashley Roche	Asst. Restaurant Coord.	Eleonora Colonna
Asst. Int. Charity Coord.	Kati Schmidt	Asst. Restaurant Coord.	-
Asst. Int. Charity Coord.	Frank Ramaekers	Guest Coordinator	Eleonora Colonna
Belgian Charity Coord.	Karine de Koninck	Entertainment Coord.	-
Asst. Belgian Charity Coord.	Serge Devynck	Teen Helper Coordinator	Eleanor Braithwaite



Proposed NCB Board 2021 – 14 members

Hanne Jørgensen – Vice-president

What exactly are you voting for?

- The new NCB Board in its entirety
- 5 brand-new members
- 5 current members changing roles
- 3 current members re-elected after a two-year period

(Yurii Senchuk, Olivia Ronayne Casimiro & Karine de Koninck)

Voting to follow before the Coffee Break



Erin McCoy

Financial Report and Budget



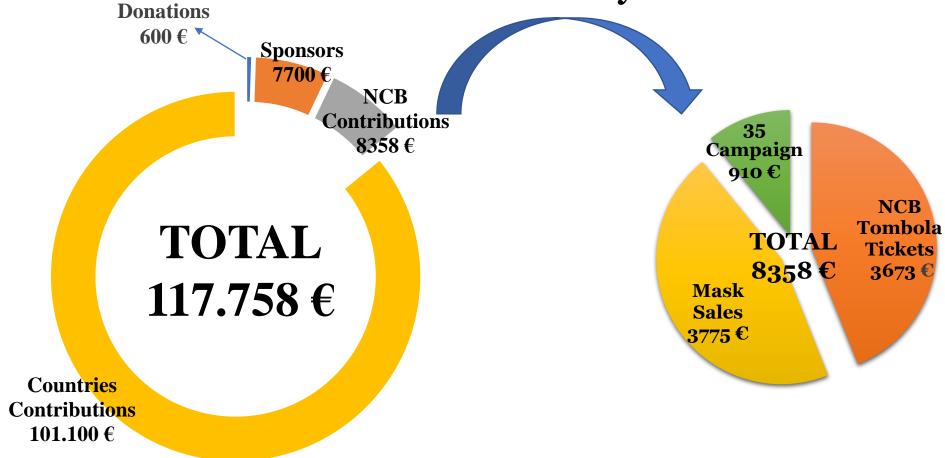
Erin McCoy





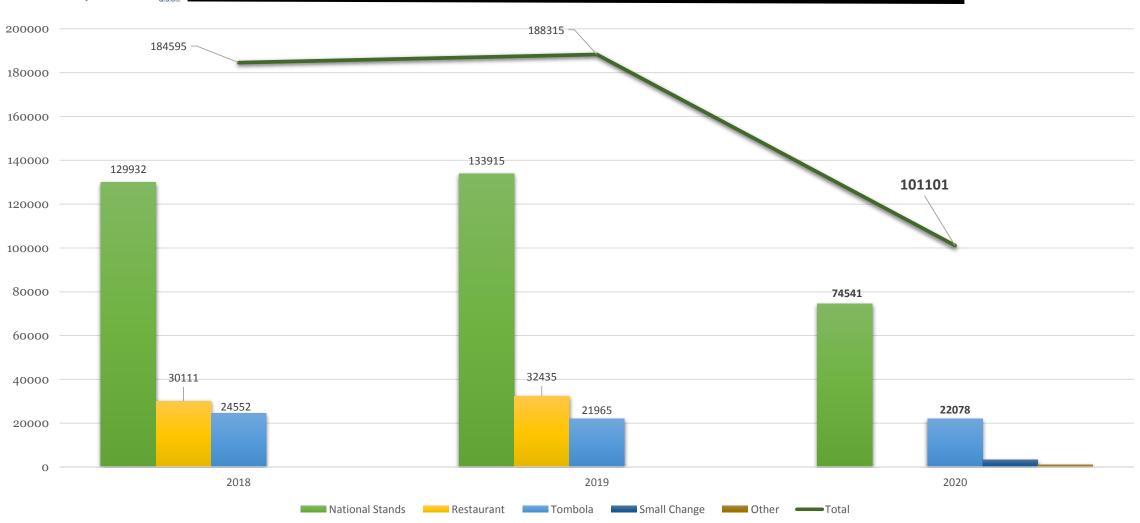
Erin McCoy

Where Did the Money Come From?





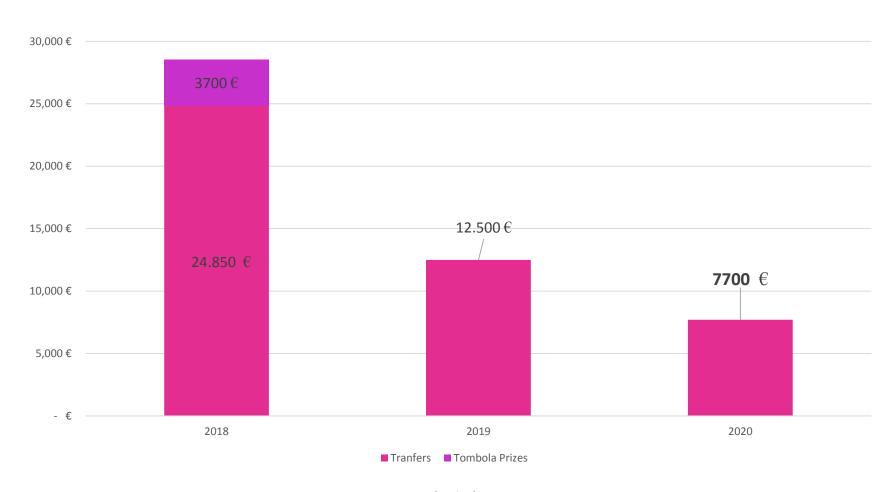
Erin McCoy





Erin McCoy

Sponsors Contribution 2018 - 2019 - 2020



29



Erin McCoy

Overall Financial Breakdown from 1 March 2020 to 28 February 2021

Total Assets 1 March 2020

23.584 €

Outgoing 2020/2021		Income 2020/2	021
Belgian Charity Donations	46.589 €	Nations Contributions	101.100 €
International Charity Donations	86.548 €	Sponsors Contributions	7.700 €
Administrative Costs	538 €	Merchandice et Events	8.358 €
		Reimbursements	52 €
		Donations	600 €
Total Outgoing	133.675 €	Total Income	117.810 €
Excess of Income over Expe	nditure	-20.165 €	

Assets 28 F	ebruary 2021
Primary Account	1.889 €
Saving Account	1.530 €
Cash	32 €
TOTAL ASSETS	3.451 €



Erin McCoy

Proposed Budget 202 1

Administrative Costs

2.000 €

Charity Donations

<u>200.000 €</u>

TOTAL

202.000€

Erin McCoy

Thank you to the NCB financial auditors: Nora Bozoki (HUN) and Berit Nielsen (DNK)

Erin McCoy

Should you have any questions regarding this

Financial Report

please contact the Treasurer by e-mail at

treasurer@natocharitybazaar.org



Szabina Baros

Voting by Zoom Poll

- 1. On updated Statutes
- 2. On updated Internal Regulations
- 3. On the Board 2021 proposed
- 4. On Financial Report 2020
- 5. On proposed Budget 2021



Yes – No – Abstention



Coffee Break 10 min



23 March 2021 www.natocharitybazaar.org 35



Charity Team

FUNDING APPLICATION 2021

- Intro of Monica Fornari, new Charity Coordinator
- The 2021 NATO Charity Bazaar Application Process: open after GAM voting meeting.
- Information on the Selection Process avaliable at: https://www.natocharitybazaar.org
- The Application Form and Guidelines 2021 (in English) will be available for download.
- Deadline for receipt of completed applications is 1 May 2021 at 12h00(noon) Central European Time (CET). This date also applies to any supporting documentation.
- Timeline for Charity

36



Charity Team

Charity Timeline

- April May 2021: Review of all applications for completeness, ensuring all requirements are met
- May 2021 June 2021: NCB Board reviews all approved applications
- July 2021: Organizations notified of "Possible funding" or "Non-funding"
- September 2021: National Representatives rank the approved Charities in order of priority
- December 2021: NCB Board disburses monies to approved Charities



Lessons learnt

Hanne Jørgensen – President-elect

FEEDBACK POINTERS FROM MEMBER NATIONS:	REMARKS & WISHES FOR 2021 FROM MEMBER NATIONS:
<u>Catalogues</u> : a success, easy to sell and reach a wide audience. Great variety – use again in 2021 – maybe as a hybrid? Somehow made us feel closer to our customers this year.	Emphasize selling quality products of a national character. A central pick-up place (at NATO). Start earlier this year, send out template a.s.a.p.
Tombola : A great success – PERFECT coordination. 2019 = 93 prizes & €22.000. 2020 = 128 prizes & €25.750.	Not much room for improvement. Do we need to include value of prizes in catalogue? Start selling tickets earlier?
Other initiatives: National Bake Sales worked well, as did boxed lunches & cakes at delegations.	A charity run – Covid-19 depending – could be a fun, social event. Cooperation with ARAMARK to sell baked goods in boxes for us.
Individual contributions (35for35within35): Continue, a very good initiative. 26 donors in 2020 = €910.	Start sooner and use SoMe more actively to promote this.
Sponsors (this refers to National Sponsors only): Well done in a difficult year. "Member Stamp" is useful.	Start planning, approaching sponsors earlier. Logistical difficulties in 2020 and probably in 2021 as well.
<u>Donation Ceremony</u> : On-line event went really well, pleasant and well organized. Very emotional and moving in a good way.	Remember SoMe publicity after the event. Do a "hybrid" in the future. Offer the floor to NRs who wish to say a few words.
<u>Communication</u> : Continue Summer Newsletters and Newsletters shared at NATO, great idea. For people at NATO HQ great with the use of ATHENA. Email communication is suffucient and timely.	The Board needs help from NRs and ANRs to reach entire national team. More SoMe.
Online GAM: Worked well, more nations present this way. Well organised and prepared. Good interaction with NRs. Coffee breaks helped keep focus.	Keep on-line GAMs in the future, as more can attend. Nations could have more people attending from one screen.
<u>Financial Information</u> : Excellent information. Sufficient. Easy to transfer.	Not being able to deposit cash at the bank is a problem.



Upcoming Events & Sales

Hanne Jørgensen – President-elect

2 fund raising projects are planned for spring 2021:

- An NCB Cook Book showcasing culinary delights from all Member Nations
 - Project Team Leader is Diana Defta
- Handmade NCB products from our creative Busy Bee(s)
 - Project Team Leader is Tanya Borchert



Upcoming Events & Sales

Hanne Jørgensen – President-elect

The Cook Book Project 2021 presented by new

Board Member, Diana Defta





I`ll give you some hints!

- Folder format
- Ready to be upgraded
- Photos & stories

For Questions & Inputs contact



cookbook@natocharitybazaar.org





NCB Shop

shop@natocharitybazaar.org

Fabric Face Masks



Catalogs: on the website under "2020/2021 Material for Members"

Market & Beach Tote Bags



Wine & Bottle Bags





NCB Shop

shop@natocharitybazaar.org

















- → **NEW catalogue *tomorrow* in the NCB Newsletter** please share the NCB Newsletter with your national teams!
- \rightarrow 8 **print designs** all from generous fabric donations by people at NATO, (*listed on the tags*).

Would you also like to sew these - or wine bags - for your National Team to sell?

■ Write to Tanya for the sewing pattern(s) at: shop@natocharitybazaar.org



Upcoming Events & Sales

Hanne Jørgensen – President-elect

Other activities include:

- Information about the Tombola in the Autumn
 - Tombola Coordinator & VP-elect Tanya Borchert
- NCB on Social Media (FB & Instagram)
 - Tombola Coordinator & VP-elect Tanya Borchert



Introduction to TOMBOLA

Tanya Borchert - Tombola Coordinator

Tombola is a large raffle & is part of the NCB every year.

- → each nation donates (at least) 2 prizes, each prize valued @ 100 €
- → the raffle takes place in November

Part of the prize display in 2020:

- → it's never too early to start thinking about Tombola prizes ©
- → more information coming at the next GAM – if you have any questions, you are welcome to contact Tanya at tombola@natocharitybazaar.org



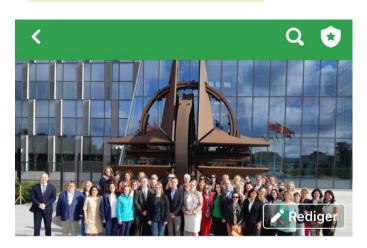


NCB on Social Media

Tanya Borchert – Vice-President-elect

NCB SoMe = FB & Instagram:

Private FaceBook group =
used for reminders,
notifications & news to all
National Members

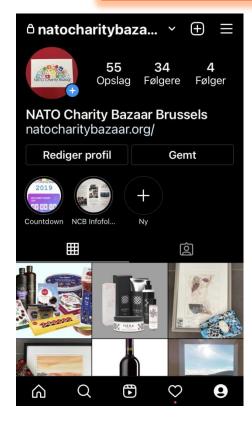


NATO Charity Bazaar ASBL >

Privat gruppe · 309 medlemmer



Instagram – used to publish news & photos





Webmaster

Lara Ronayne Casimiro

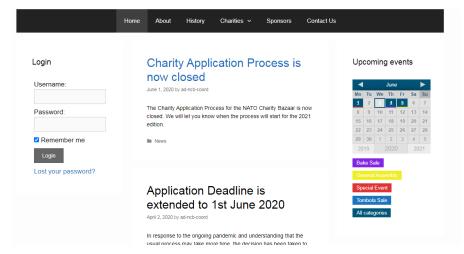
Documents and information is available on our website:

https://www.natocharitybazaar.org/

Instructions on how to access the sub-site for NRs, ANRs (incl. password) are attached to the GAM invitations

In case of problem or questions, please contact: web@natocharitybazaar.org







Any Other Business

Hanne Jørgensen – President-elect

Upcoming General Assembly Meetings:

15th June 2021 (Zoom)
7th September 2021
28th September 2021
26th October 2021
9 th (or 16th) November 2021
and
Donation Ceremony in January 2022



Thank you for your participation!



Board members please stay logged in.