



General Assembly Meeting Minutes

25 September, 2018

Beginning: 9.00
End: 10.15
Venue: NNHQ, Staff Center

Attending board members:

- Serge Devynck (President)
- Sandra Santos (Treasurer)
- Petra Kammerer (Restaurant Coordinator)
- Patricia Guedes (International Charity Coordinator)
- Maria Martos (Belgium Charity Coordinator)
- Maria Jose de Vargas (Treasurer Assistant)
- Baros Szabina (Secretary)

Attending members of participating countries: see Attendance List signed

President

- Opens the meeting and welcomes participants
- Introduces the new venue for GAM (New Staff Center), most probably used in the future too. Emphasizes that we can use this venue for free, this is a form of sponsorship by Aramark.
- Proposes the next meetings in October to start from 9.15, majority of Members agrees.
- Shows the “Small Change for a Big Change” jar to the Members – every nation can prepare similar, to collect change to contribute. National jar stickers are distributed by Treasurer
- Shares the present password for the NCB webpage again and encourages Members to check it regularly, they find every necessary information and document published. Do not forget to like and use the Facebook account too.
- Sponsorship: no change from last time, waiting for some feedbacks (e.g. jewellery shop in NSC might donate jewellery item instead of money).
- Membership: if you have a problem with receiving e-mails, write to membership@natocharitybazaar.org. Members can be max 3 persons per nation. Voting: every time you cannot come, please give your proxy to somebody
- Farewell and Welcome of members
- Participation: Latvia will not participate this year, because they have a national event during the Bazaar weekend. They take part in national and connecting charity events
- Bazaar update: location for Bazaar: ongoing negotiations for receiving Agora – carpet covering for Public Area would cost 10-15.000 EUR that could support 3-4 small charity organisations.

- Small meetings with Members will be organized after GAM to help to discover the places and understand individually how to use the space.
- Guest Access: update in October (templates, deadlines). NOS will tell us what the limit is for the number of entering persons. Estimate: 3000-3500 expected visitors during the whole weekend
- VIP Coffee will be held on the morning of the Bazaar (host: Azerbaijan) update on it will be given to Members in October. It will be close to Starbucks, thus it is necessary to have the blue badge for the VIP guest. NOS has to screen the list of VIP guests before they are accepted to enter the premises.

Treasurer

- There are 6 confirmed sponsors to this Bazaar, but their contribution has not hit the account yet
- International Bake Sales (19 Sept) produced income of 1.424 EUR
- There is an additional 32 EUR on the account totalling 1.456 EUR as of today
- Question: How much was the income from Artists' Fair in February? A: This fiscal year there was not, only last fiscal year – Bake Sales was the first event for 2018

Charity Coordinator

- Presents the rankings (Belgian and International separately) based on the voting of Members on 11 September GAM, the lowest total points meaning the highest ranking
- Informs members that all applying charities will receive an official letter that they are in (about we will probably be funding them) or not. Those who did not pass the requirements of the application criteria, will receive the explanation and will be informed that they can apply next year.
- There are no questions from the Members

President

- Tombola update: Tombola Coordinator ordered the tickets, the Graphics department are printing them soon. First sales: 8 October, but we are still waiting for confirmation. Email will be sent to Members for booking the slots (one slot per nation).
- 5 October: Coordinator delivering the tickets at 9.00 at Starbucks or on 9 October Tuesday at GAM – please take it from her
- After the Bazaar the prizes can be picked up, if winners are not able to do it during the Bazaar.
- Jpeg picture of the prize must be sent to the Coordinator by the offering nations to prepare an overview of the prizes
- Contact her on 0494 401785 if you have any questions
- If you have any tickets left during the ticket sales, then please go to your nation, delegation and sell them there.

Restaurant Coordinator

- Thanks the participants to come and sell on the International Bake Sales, we gathered a great amount

- Proposes to hold a 2nd Bakes Sales at the end of October. Members agree but point out there are school vacations then, so before or after would be better. NCB Board will propose a date to discuss.

Any Other Business and Closing

- National events
 - ✓ Nordic design shop event tomorrow including a gin tasting opportunity – it is on Facebook too
 - ✓ Canada Presale is tomorrow
 - ✓ Danish event is published on Facebook
 - ✓ Portugal wine sale: 8 October, in front of Starbucks, the nation is planning another event for later too
 - ✓ Internal publicity display: national events can be communicated there, President advises the Members to ask for it.
- Restaurant issues
 - ✓ Size of tables during the Bazaar will be roughly 70x90 or little bit more.
 - ✓ Food stands at restaurant: Members ask to be able to go and see them, to be able to plan. President proposes to plan a visit to the area with the guidance of Aramark (suggestion: at 8.30 before the GAM on 9 October, at Restaurant Area NNHQ).
 - ✓ Pizza corner: it could be an Italian area
 - ✓ Fridge is limited. One fridge altogether for everyone (no one fridge per nation setup is possible)
 - ✓ Separate food and non-food area, this year too. Tasting is possible at non-food area but not more.
- Question: will there be a tango dancer, A: this request should be sent to the Bazaar Coordinator, Berthold Malms at coordinator@natocharitybazaar.org This process goes to any other entertainment requests. Open issue: stage is not sure where to be installed
- Donation Ceremony to charities: end of January, organisations will receive a big check print. Members are invited to this event, there will be 5 minutes per organization presentations.
- This year we got no response from members for our invitation to the visits of charities. We do encourage you to come next year, and to participate on the Donation Ceremony also.

Brussels, Dated as above

Minutes keeping: Baros Szabina