# General Meeting Minutes

# Tuesday, 23 January, 2018

10h00 – 12h00

Luns Theatre

Present: Armenia, Austria, Belgium, Bosnia&Herzegovina, Bulgaria, Canada, Croatia, Czech Republic, Denmark, Finland, Greece, Hungary, Italy, Kazakhstan, Latvia, Lithuania, Montenegro, Netherlands, NIC, Norway, Poland, Portugal, Serbia, Slovakia, Slovenia, Spain, Sweden, Switzerland, The Former Yugoslav Republic of Macedonia, Ukraine, United Kingdom, United States.

**Welcome,** Ashley Roche | president@natocharitybazaar.org

* A big congratulations adn thank you to everyone on the bazaar. Details to be discussed at the March GAM.
* Please remember to sign in. This is part of the regulation from Moniteur Belge and ensures our status as a registered charity.
* Welcome and farewell to members
* Approval of minutes from the Annual General Assembly Meeting on 14 November 2017: motion was made, seconded, and passed
* Members’ guide with lots of important information: available on web site (members’ section)
* Username and password for the members’ section is available at meetings and upon request
* Donation ceremony: 29 January 2018, 10:00 (coffee at 9:30) : 100 people maximum attendance ( 2 people per nation). RSVPs due today (23 January, 2018)

**Charity Update,** Serge Devnyck | charity@natocharitybazaar.org

* 2018 Charity Funding Application: minor changes made each year and these changes must be voted on so that all nations agree. The application is reviewed by Moniteur Belge.
	+ Year changed to 2018
	+ New logo added
	+ Minor wording change in clause regarding emergency funding.
	+ Minor changes in clause regarding “factors taken into consideration when selecting charities for donations”
	+ Minor changes to paragraph “we fund projects which:” and “we do NOT donate funds for the following expenses.”
		- suggestion: “i.e.” changed back to “for example”
		- suggestion: remove specific mention of Afganistan
	+ Minor changes to Application Procees section
		- Suggestion: correct 2017 for 2018, and 2018 for 2019
	+ Minor changes to the “Checklist”
	+ Minor changes to “Organization Information”
	+ Minor changes to “Project Information”
	+ Minor changes to “required attachements”
* Changes presented and agreed by members present. Motion made, seconded and passed (28 votes for/0 against/ 0 abstentions). Application will by put up online, but final vote will be held at the March GAM (this is a regualtion of Moniteur Belge that the application, statutes and internal regulations be voted on in the same meeting.)

**Bake Sales and Events,** Petra Kammerer and Anja Malms| Petra.kaemmerer@gmx.de

* Upcoming events
	+ Arts Fair: Monday 26 Feb – reserve a table (10 euro fee, minimum 20% of sales go to charity) through the guest coordinator guests@natocharitybazaar.org Reserve your table by 19 February
	+ Bake Sale: Wedensday 28 February (No RSVP required)
* FINAL events in the old building. Future events to be discussed.
* Move happens in June but no access to the meeting rooms. All future events will be in the Staff Centre.
* These sales are very important to raise funds due to the uncertainty of the new space

**Bazaar 2018,** Ashley Roche | coordinator@natocharitybazaar.org

* Proposed date – 18 November 2018
* New space will be much smaller so please think about next year’s bazaar as a completely new event. Right now we project 4 tables per nation.
* Public space in the new building cannot be used for pre-bazaar sales. There is a possibility to use space in the Staff Centre. This will only be confirmed after the move.
* Request: Latvia celebrates an anniversary that same week and has requested the bazaar date be moved. At the March GAM, the proposed bazaar date can be discussed further.

**Any other Business & Closing,** Ashley Roche | president@natocharitybazaar.org

* 2018 Board Members Needed: there are vacancies on the board. If you are interested, please contact Ashley at president@natocharitybazaar.org
* Any other business: next meeting 20 March 2018 at the Staff Centre
* US bake sale: 1 Feb 2018 in the Press Hall